

CITY OF CROWLEY
REGULAR MEETING
MARCH 14TH, 2017

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 14th day of March, 2017 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Greg A. Jones presided with the following Aldermen present: Bryan Borill, J. Elliot Doré, Jeff Doré, Lyle Fogleman, Jr., Vernon Martin, Tim Monceaux, Steven Premeaux, and Kitty Valdetero. Alderwoman Ezora J. Proctor was absent.

Alderwoman Kitty Valdetero led the Pledge of Allegiance to the flag. Alderman Tim Monceaux gave the invocation.

PUBLIC HEARING:

City Attorney, Thomas Regan opened the public hearing on proposed ordinance no.1485, the ordinance was read by title as follows:

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF ARTICLE II OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, TO DESIGNATE AVENUE N AND ELM STREET AS A FOUR (4) WAY STOP INTERSECTION; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

Thomas Regan asked for proponents to the proposed ordinance no. 1485. A third and final call was made with no one coming forward to speak. The call for opponents of the proposed ordinance no. 1485 was made and there were no comments after the third and final call. The public hearing on ordinance no. 1485 was closed.

READING & APPROVAL OF MINUTES / BILLS:

Alderman Bryan Borill moved to dispense with the reading of the minutes of the February 14th, 2017 regular council meeting and approve them as written and distributed. Seconded by Alderman Vernon Martin and duly adopted.

Alderman Vernon Martin moved to approve all bills presented for payment. Seconded by Alderman Bryan Borill and duly adopted.

MAYOR'S REPORT:

Mayor Jones presented the Sales Tax chart and User Fee chart that track the collection trend.

STANDING COMMITTEE REPORTS:
PUBLIC BUILDING COMMITTEE :

Chairperson – Alderman Bryan Borill
Vice-Chairperson – Alderman Lyle Fogleman, Jr.
Members – Aldermen J. Elliot Doré, Tim Monceaux, and Steven Premeaux

Rose Clement approached the council asking for assistance regarding an annual parade and family picnic held in honor of Orlando Thomas.

A motion was offered by Alderman Vernon Martin to refer the request to the Public Building Committee meeting which will be held on April 5th, 2017. Seconded by Alderman Elliot Dore' and duly adopted.

INSURANCE & PERSONNEL COMMITTEE:

Chairperson – Alderwoman Ezora Proctor
Vice-Chairperson – Alderman Jeff Doré
Members – Aldermen Bryan Borill, Vernon Martin, and Kitty Valdetero

A motion was offered by Alderman Jeff Doré and seconded by Alderman Vernon Martin to approve the renewal of health plan proposal with the third party administrator as Meritain Health and the Stop Loss Carrier as Sun Life Assurance and to add a dual option plan, High Deductible Health Plan and a speciality medication tier to the current pharmacy plan effective May 1, 2017 to April 30, 2018 as presented by Mark Landry of Landry, Harris and Company. Motion carried.

REVENUE & FINANCES COMMITTEE:

Chairperson – Alderman J. Elliot Doré
Vice-Chairperson – Alderwoman Kitty Valdetero
Members – Aldermen Jeff Doré, Ezora Proctor, and Steven Premeaux

A motion was offered by Alderman Elliot Doré and seconded by Alderman Lyle Fogleman to accept the financial report for the year ended August 31, 2016 as presented by Rob Carter with Kolder, Champagne and Slaven Company. Motion carried.

OTHER BUSINESS:

Alderman Steven Premeaux offered a motion to amend the agenda to include the discussion of the expiration of the extension given for 404 East Clay Street and 408 East Clay properties belonging to Paul Benoit. Seconded by Alderman Elliot Doré and duly adopted after a unanimous vote.

Tony Duhon stated no demolition or building permit had been purchased and no work had been done on the property owned by Mr. Paul Benoit with the addresses listed at 404 East Clay Street and 408 East Clay.

Alderwoman Kitty Valdetero moved to proceed with the demolition of the properties located at 404 East Clay and 408 East Clay with the property owner listed at Mr. Paul Benoit. Seconded by Alderman Tim Monceaux and duly adopted.

RESOLUTIONS:

The following resolution was offered by Alderman Vernon Martin and seconded by Elliot Doré, and adopted.

A RESOLUTION AUTHORIZING THE CITY OF CROWLEY TO BEGIN THE PROCUREMENT PROCESS FOR ADMINISTRATIVE AND ENGINEERING SERVICES FOR THE CITY OF CROWLEY'S FISCAL YEAR 2018-2019 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AFTER A PUBLIC HEARING FOR SAID PROGRAM HAS BEEN CONDUCTED

WHEREAS, the City of Crowley is interested in applying for a FY 2018-2019 Louisiana Community Development Block Grant; and

WHEREAS, the Office of Community Development makes it necessary to procure and enter into contract with administrative consultants and engineers prior to the filing of the LCDBG application;

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Greg A. Jones, Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to proceed with the procurement of administrative and engineering services for the City of Crowley's FY 2018-2019 LCDBG program after a public hearing for said program has been conducted.

THUS DONE AND ADOPTED in regular session duly convened on the 14th day of March, 2017, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

ERIN S. CRADEUR, CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Elliot Doré, and adopted.

A RESOLUTION ADOPTING A CITIZEN PARTICIPATION
PLAN RELATIVE TO THE LOUISIANA COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley intends to submit an application for funding under the Fiscal Year 2018-2019 Louisiana Community Development Block Grant; and

WHEREAS, the City is committed toward encouraging citizen participation in the planning, implementation and assessment of the Louisiana Community Development Block Grant Program; and

WHEREAS, the City desires to adopt a written procedure in order to be in compliance with Section 508 of the Housing and Community Development Act of 1974, as amended; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the City of Crowley do hereby approve and adopt the Citizen Participation Plan attached hereto and made part of this resolution in connection with the Fiscal Year 2018-2019 Louisiana Community Development Block Grant Program.

THUS DONE AND ADOPTED in regular session duly convened on the 14th day of March, 2017, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, Mayor

ATTEST:

ERIN S. CRADEUR, City Clerk

The following resolution was offered by Alderman Jeff Doré, duly seconded by Alderman Elliot Doré, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING AN APPLICATION TO THE LOUISIANA FEDERAL RECREATIONAL TRAIL PROGRAM FOR LOUISIANA (FRTPL) RECREATIONAL TRAILS PROGRAM (RTP) TO PROVIDE FUNDING FOR THE DESIGN, ENGINEERING AND CONSTRUCTION OF A NATURE TRAIL AND BIKE PATH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the City of Crowley does not have an existing nature trail or recreational bike path for the enjoyment of outdoor recreation; and

WHEREAS, the master plan for the City of Crowley Recreation Department Hensgens Park and facilities includes the addition of bike paths and walking paths within the recreational complex and along Bayou Blanc; and

WHEREAS, the City of Crowley has determined that it is reasonable and necessary to submit an application to the Louisiana Federal Recreational Trail Program (FRTPL) Recreational Trails Program (RTP) requesting assistance and a grant to provide funding for the design, engineering and construction of a nature trail and bike path to be known as the “Bayou Blanc Nature Trail and Bike Path”; and

WHEREAS, the application process requires a commitment of local matching dollars for the project; and

WHEREAS, the Louisiana Federal Recreational Trail Program for Louisiana (FRTPL) has been delegated the responsibility for the administration of the Program for the State of Louisiana and has published the necessary rules governing the application process for the program which requires applicants to certify by resolution the approval of the application therefor; and

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that they do hereby authorize an application to the Louisiana Federal Recreational Trails Program for Louisiana (RTPL) as established by the CFDA 20:219 for the design, engineering and construction of a natural trail and bike path for the City of Crowley’s Recreation Department to be known as the “Bayou Blanc Nature Trail and Bike Path” at an estimated amount of One Hundred Thousand & No/100 (\$100,000.00) Dollars; and

BE IT FURTHER RESOLVED that they do hereby authorize the commitment to provide local matching funds of Twenty (20%) Percent of the grant amount which commitment shall be included in the said grant application; and

BE IT FURTHER RESOLVED that the said Honorable Greg A. Jones, Mayor, is hereby designated as the Agent of the City of Crowley and as same is hereby authorized, empowered and directed to execute any and all documents, applications, commitments, amendments, etc. and to provide any and all information as may necessary for completion of the application process for the aforementioned Program..

THUS DONE AND ADOPTED in regular session duly convened on the 14th day of March, 2017, in Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, Mayor

ATTEST:

ERIN S. CRADEUR, City Clerk

The following resolution was offered by Alderman Steven Premeaux, duly seconded by Alderman Vernon Martin, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE ASSIST AGENCY TO PROVIDE PUBLIC FUNDING TO CONTRIBUTE TO THE SALARIES OF A SITE DIRECTOR, PROGRAM FACILITATOR OR COORDINATOR AND OTHER PERSONNEL FOR THE SUMMER FOOD SERVICE AND ACTIVITIES PROGRAM FOR ELEMENTARY AND PRE-SCHOOL CHILDREN; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the Assist Agency, a non-profit corporation, administers a Summer Food Service and Activities Program for elementary and pre-school age children which includes a meal, educational programs, games and sports activities during the summer months; and

WHEREAS, the Acadia Parish School Board has agreed to co-sponsor with the Assist Agency the program by providing the Crowley Middle School facilities on Northern Avenue in the City of Crowley to house and conduct the program; and

WHEREAS, the City of Crowley has agreed to co-sponsor with the Assist Agency the program by contributing a portion of the funding for the salaries of a site director, program facilitator/coordinator and personnel to administer the Summer Food Service and Activities Program for the summer of 2017; and

WHEREAS, the City of Crowley has agreed to provide the amount of Seven Thousand One Hundred Sixty-One & No/100 (\$7,161.00) Dollars as a contribution to be used for the payment of the salaries of the site director, program facilitator/coordinator and other personnel to coordinate and administer the program; and

WHEREAS, the City of Crowley has agreed to contribute to the payment of a portion of the salaries only and not to provide or perform any administrative functions or to provide personnel for the program which is to be solely and exclusively controlled by the Assist Agency; and

WHEREAS, the Assist Agency has agreed to indemnify and hold harmless the City of Crowley from any and all claims or liability for property damages and personal injuries resulting from any incident(s) or accident(s) which occurs under the supervision of the Assist Agency for the Summer Food Service and Activities Program during the summer of 2017, including but not limited to providing food, transportation, Ross Head Start facilities, personnel/employees administering and coordinating the program and other personnel involved in conducting the program; and

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that they do hereby authorize the Honorable Greg A. Jones, Mayor of the City of Crowley, to enter into an Intergovernmental Agreement with the Assist Agency to co-sponsor the Summer Food Service and Activities Program for the year 2017 with the Assist Agency, to provide the amount of Seven Thousand One Hundred Sixty-One & No/100 (\$7,161.00) Dollars to be used to fund a portion of the salaries of the site director, program facilitator/coordinator and other personnel for

educational and sport activities for elementary and pre-school age children enrolled in the summer program provided that the said Intergovernmental Agreement shall contain an indemnity and hold harmless clause in favor of the City of Crowley and shall require the Assist Agency to name the City of Crowley as an additional insured on any insurance policy issued to the Assist Agency for claims for injuries or damages or lawsuits occurring during or as a result of the program, including but not limited to providing food, transportation, Crowley Middle School facilities, personnel/employees administering and coordinating the program and all others personnel involved in conducting the program; and

BE IT FURTHER RESOLVED that the Honorable Greg A. Jones, Mayor, be and he is hereby authorized, empowered and directed to execute any and all other documents or attachments and/or provide additional information as may be deemed necessary in connection therewith.

THUS DONE AND ADOPTED in regular session duly convened on the 14th day of March, 2017, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, Mayor

ATTEST:

ERIN S. CRADEUR, City Clerk

Mayor Greg A. Jones recused himself over presiding the next proceeding due to the conflict that it involved his previous employment and stepped down as Chair; Mayor Pro-Tem Steven Premeaux presided.

The following resolution was offered by Alderman Elliot Doré, duly seconded by Alderman Tim Monceaux, and adopted.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF CROWLEY AUTHORIZING A STANDBY LETTER OF CREDIT TO BE ISSUED BY THE FIRST NATIONAL BANK OF LOUISIANA ON BEHALF OF THE CITY OF CROWLEY FOR THE BENEFIT OF THE LOUISIANA OFFICE OF WORKERS' COMPENSATION IN AN AMOUNT NOT TO EXCEED \$300,000.00; AND TO AUTHORIZE A REVOLVING LINE OF CREDIT UP TO \$300,000.00 EVIDENCED BY A PROMISSORY NOTE IN THE AMOUNT OF THE LETTER OF CREDIT; TO AUTHORIZE THE PLEDGE OF AN UNENCUMBERED CERTIFICATE OF DEPOSIT AS SECURITY FOR THE STANDBY LETTER OF CREDIT; AND TO PROVIDE ALL MATTER RELATIVE THERETO AND IN CONNECTION THEREWITH.

WHEREAS, the City of Crowley has maintained and administered a self-insured workers' compensation plan approved by the Louisiana Office of Workers' Compensation and since 1994, the First National Bank has issued a Standby Letter of Credit on behalf of the City of Crowley in favor of the Louisiana Office of Workers' Compensation to secure the self-insured plan; and

WHEREAS, the City of Crowley was granted authority by the Louisiana State Bond Commission to pledge unencumbered excess funds up to \$300,000.00 in the form of Certificate of Deposit to secure a Standby Letter of Credit in the amount of \$300,000.00, as is more fully shown by reference to that certain Resolution of the Louisiana State Bond Commission No. L94-174 dated May 19, 1994; and

WHEREAS, it is necessary the City reauthorize a revolving line of credit, the issuance of a Standby Letter of Credit and the pledge a Certificate of Deposit to secure the Standby Letter of Credit as required by the Louisiana Office of Workers' Compensation; and

WHEREAS, the Board of Aldermen of the City of Crowley, find that it is appropriate to continue the self-insured plan and to authorize the Mayor Pro-Tem to execute the promissory note and the pledge of funds as security;

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Parish of Acadia, in regular session duly convened, that they do hereby authorize, empower and direct the Honorable Steven Premeaux, Mayor Pro-Tem of the City of Crowley, to execute an application for a line of credit in an amount not to exceed \$300,000.00 from First National Bank of Louisiana, to approve the form and substance of the irrevocable Standby Letter of Credit, to execute a promissory note or notes in favor of the First National Bank of Louisiana in an amount not to exceed \$300,000.00 payable on demand, said note or notes bearing simple interest at a variable rate per annum equal to three (3) percentage points over the six month CD rate, to pledge an unencumbered Certificate(s) of Deposit in an equivalent amount of the promissory note or notes to the First National Bank of Louisiana as security for the said Standby Letter of Credit and to authorize the assignment of the deposit account as required by the Bank; to pay an annual fee not to exceed one (1%) percent of the amount of the Standby Letter of Credit, to pay all costs and fees in connection with this transaction, to provide a governmental certificate of existence and authority, to pledge the irrevocable Standby Letter of Credit by the First National Bank of Louisiana on behalf of the City of Crowley to the Louisiana Office of Workers' Compensation up to \$300,000.00 as security for the City's self-insured workers' compensation program; and

BE IT FURTHER RESOLVED by the Board of Aldermen of the City of Crowley, Parish of Acadia, that the Honorable Steven Premeaux, Mayor Pro-Tem of the City of Crowley, be and he is hereby authorized, empowered and directed to execute any and all necessary forms, documents, assurances and provisions as may be meet and proper in the premises necessary to conclude said transaction.

THUS DONE AND ADOPTED in regular session at Crowley, Acadia Parish, Louisiana, on this the 14th day of March, 2017, at which a quorum was present and acting throughout.

STEVEN PREMEAUX, MAYOR-PRO-TEM

ATTEST:

ERIN S. CRADEUR, CLERK

Mayor Pro-Tem Steven Premeaux stepped down as Chair; Mayor Greg A. Jones presided.

ORDINANCE:

The following Ordinance no. 1485 has been previously introduced at a special meeting convened on February 14th, 2017, published by title in the official journal of the City, and a public hearing held thereon on March 14th, 2017. It was offered for final adoption by Alderman Vernon Martin, seconded by Alderman Elliot Doré and duly adopted.

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF ARTICLE II OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, TO DESIGNATE AVENUE N AND ELM STREET AS A FOUR (4) WAY STOP INTERSECTION; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, a traffic study was conducted at the request of Redemptorist Catholic School located on South Avenue N; and

WHEREAS, after the study was conducted, Police Chief Jimmy Broussard made several recommendations to the Board of Aldermen which included a request for a four-way stop intersection at Avenue N and Elm Street in order to coincide with an existing four-way intersection at Avenue N and Cedar Street; and

WHEREAS, this ordinance was duly introduced and notice of this ordinance and of the public hearing having been published; and

WHEREAS, a public hearing having been held in accordance with law on the 14th day of March, 2017, at 6:00 o'clock p.m. at City Hall, Crowley, Louisiana; and

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, IN REGULAR SESSION DULY CONVENED THAT:

SECTION 1: That Section 14-23(c) of Article II of Chapter 14 of the Code of Ordinances of the City of Crowley be amended and re-enacted by adding thereto Subsection (30) to designate Avenue N and Elm Street as a four (4) way stop to read as follows, to-wit:

Sec.14-23. Right-of-way streets; four-way stop intersections.

(c) *Four-way stop intersections.* Notwithstanding anything to the contrary herein provided, the following described intersections shall be four-way stop intersections and each operator of a motor vehicle, upon approaching such intersection, shall bring such driver's vehicle to a complete stop and shall remain stopped until any vehicle previously stopped at the intersection has proceeded through such intersection and, thereafter, the drivers of vehicles on the intersecting streets shall, after stopping, alternate in proceeding through such intersection:

- (1) AVENUE E AND FIRST STREET
- (2) AVENUE G AND NORTHERN AVENUE
- (3) AVENUE H AND EIGHTH STREET
- (4) AVENUE F AND PINE STREET
- (5) AVENUE G AND EAST HUTCHINSON AVENUE
- (6) AVENUE G AND FIFTH STREET
- (7) AVENUE G AND FOURTH STREET
- (8) AVENUE G AND THIRD STREET
- (9) AVENUE F AND FIFTH STREET
- (10) NORTHERN AVENUE AND WESTERN AVENUE
- (11) AVENUE E AND FIFTH STREET
- (12) AVENUE D AND FAIRWAY DRIVE
- (13) HUTCHINSON AVENUE AND WESTERN AVENUE
- (14) AVENUE E AND HUTCHINSON AVENUE
- (15) AVENUE F AND HUTCHINSON AVENUE
- (16) AVENUE H AND HUTCHINSON AVENUE
- (17) AVENUE K AND SEVENTH STREET
- (18) AVENUE B AND SEVENTEENTH STREET
- (19) AVENUE J AND FIRST STREET
- (20) AVENUE H AND ELM STREET
- (21) AVENUE N AND CEDAR STREET
- (22) THIRD STREET AND AVENUE N
- (23) LABELLE AND EASTPARK DRIVE
- (24) AVENUE D AND FOURTEENTH STREET
- (25) AVENUE D AND FIFTEENTH STREET
- (26) AVENUE E AND TENTH STREET
- (27) FIFTEENTH STREET AND AVENUE B
- (28) TWELFTH STREET AND CRAWFORD AVENUE
- (29) SEVENTH STREET AND JACOBS AVENUE
- (30) AVENUE N AND ELM STREET

SECTION 2: If any provision, part, word, section, subsection, sentence, clause or phrase of this ordinance should be held invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance and do hereby declare the provisions hereof to be severable, then in that event, only that particular provision, part, word, section, subsection, sentence, clause or phrase shall be deemed unconstitutional or invalid and the remaining provisions, parts, words, sections, subsections, sentences, clauses or phrases will not be affected and shall continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances inconsistent with or in conflict herewith be and the same are hereby repealed.

THUS DONE, SIGNED AND ADOPTED in regular session duly convened on this the 14th day of March, 2017, at Crowley, Acadia Parish, Louisiana, after a roll call vote as follows:

YEAS: Bryan Borill, Elliot Doré, Jeff Doré, Lyle Fogleman, Vernon Martin, Tim Monceaux, Steven Premeaux, Ezora Proctor and Kitty Valdetero

NAYS: None

ABSENT: Ezora Proctor

GREG A. JONES, MAYOR

ATTEST:

ERIN S. CRADEUR, CITY CLERK

OTHER BUSINESS:

There being no further business to come before the Council upon motion duly made by Alderwoman Kitty Valdetero and seconded by Alderman Elliot Doré the meeting was adjourned at 6:34 p.m.

Presented rough draft to Mayor on March 16th, 2017 at 10:30 a.m.

Presented for Mayor's signature on March 16th, 2017 at 10:30 a.m.

Mayor signed & returned to City Clerk on March 16th, 2017 at 10:40 a.m.

Publish in newspaper on March 23rd, 2017