

CITY OF CROWLEY  
REGULAR COUNCIL MEETING  
NOVEMBER 11, 2003

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 11<sup>th</sup> day of November, 2003, at the regular meeting place of said Mayor and Board of Aldermen, the City Hall, 426 North Avenue F, Crowley, Louisiana.

Mayor de la Houssaye presided with the following Aldermen present: James M. Buatt, Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Laurita D. Pete, Alderman Steven C. Premeaux, Ira Thomas and Kitty Valdetero.

Alderman Buatt led the Pledge of Allegiance to the flag and Alderman Thomas gave the invocation.

**PUBLIC HEARINGS:**

Mayor de la Houssaye opened the public hearing on proposed Ordinance No. 1279. The Ordinance on amending the method of notification of Special Meetings was read by title.

Mr. Regan asked for proponents of the proposed Ordinance No. 1279. There were no comments after the third and final call.

Mr. Regan asked for opponents to the proposed Ordinance No. 1279. A third and final call was made with no one coming forward to speak.

Mayor de la Houssaye called the public hearing on Ordinance No. 1279 to a close.

**APPEARANCES:**

Ms. Mary Hayes came before the assembly to get information on obtaining a beer and liquor license to open a café.

**READING & APPROVAL OF MINUTES / BILLS:**

Alderman Martin moved to dispense with the reading of the minutes of the October 14, 2003 regular council meeting; and approve them as written and distributed. Seconded by Alderman Thomas and duly adopted.

Alderwoman Valdetero moved to dispense with the reading of the minutes of the November 5, 2003 special council meeting; and approve them as written and distributed. Seconded by Alderman Buatt and duly adopted.

Alderwoman Melancon moved to approve all bills presented for payment. Seconded by Alderman Thomas and duly adopted.

**MAYOR'S REPORT:**

Mayor de la Houssaye presented the Sales Tax Report and User Fee Report that compare current collections to collections from previous years. The Recap of all Funds Report compares actual revenues and expenditures for the two months of the fiscal year to the budgeted revenues and expenditures of the same period.

**STANDING COMMITTEE REPORTS:**

**PUBLIC WORKS:**

The following resolution was offered by Alderwoman Melancon, duly seconded by Alderman Martin, and duly resolved and adopted on November 11, 2003.

RESOLUTION

A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY CONCERNING A REQUEST TO THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR NEEDED IMPROVEMENTS TO THE EAST SIDE DITCH OF U.S. HIGHWAY 90 BETWEEN HOCKADAY STREET AND THE CROWLEY CENTER DITCH NEAR THE CLECO SUBSTATION AT THE EAST END OF EAST HUTCHINSON AVENUE.

WHEREAS, the City of Crowley is experiencing frequent and severe drainage problems on Hockaday Street near its intersection with U.S. Highway 90, and

WHEREAS, the City Engineer has investigated the problem and determined that one of the major contributing factors to this problem is storm water runoff from U.S. Highway 90; and

WHEREAS, the City Engineer has further determined that the east side ditch of U.S. Highway 90 needs to be re-graded and existing culverts need to be replaced to a satisfactory size and slope to properly convey runoff from the highway and from areas east of the highway to the Crowley Center Ditch near the CLECO Substation at the east end of East Hutchinson Avenue, thereby relieving the drainage system on Hockaday Street.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Crowley in regular session duly convened, that the Mayor and Council of said City hereby request and urge the Louisiana Department of Transportation and Development to proceed immediately to re-grade the east ditch of U.S. Highway 90 and to replace existing culverts to a satisfactory size and slope to properly convey runoff from the highway and from areas east of the highway to the Crowley Center Ditch near the CLECO Substation at the east end of East Hutchinson Avenue; and to perform any additional improvements that they may deem appropriate and necessary to relieve the drainage system on Hockaday Street.

ADOPTED: November 11, 2003

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderwoman Melancon offered a motion to authorize a work order to relay the 48" pipe on Northern Avenue near Eastern Avenue south of Northside Assembly of God Church and authorize Mader Engineering to secure a construction contract for stubbing a 15" pipe directly into the relayed 48" pipe. Seconded by Alderwoman Pete and duly adopted.

Alderwoman Melancon offered a motion to authorize Mader Engineering to prepare plans and specifications and to advertise for bids for a contractor to construct drainage improvements at Avenue D and 16<sup>th</sup> Street (Don Earles) and Avenue F between 5<sup>th</sup> Street and West Hutchinson at an estimated cost of \$30,000 to \$40,000. Seconded by Alderwoman Valdetero and duly adopted.

Alderwoman Melancon offered a motion to authorize the purchase of materials at an estimated cost of \$25,000 to \$30,000 for the city crew to perform Drainage Improvements at Hoffpuair Park & 123 Milton Avenue, 9<sup>th</sup> Street between Avenue D and Avenue E, 904 West Third Street, & 1305 North Western Avenue. Seconded by Alderman Thomas and duly adopted.

Alderwoman Melancon offered a motion to approve the plan for a Fire Training Facility at the Old Disposal Plant Site on Tenth Street as offered by the Mayor, Fire Chief and City Engineer at the Council meeting. Seconded by Alderman Martin and duly adopted.

Alderman Melancon offered a motion to authorize Mader Engineering to prepare the specifications for a Fire Training Facility at the Old Disposal Plant Site on Tenth Street. Seconded by Alderman Martin and duly adopted.

**UTILITY:**

Alderman Martin moved to approve Partial Payment No. 8 to Stelly Construction for the "West Crowley Sewerage Improvements (LCDBG FY 2001 Program)" in the amount of \$55,606.50. Seconded by Alderman Melancon and duly adopted.

Alderman Marceaux moved to approve Change Order No. 1 to the E. B. Feucht Contract for Sewerage Extension for T-Stop at Lovell and South Highway 13 in the amount of -(negative) \$8,400.00. Seconded by Alderman Valdetero and duly adopted.

Alderman Pete moved to approve Change Order No. 3 to grant Stelly Construction a time extension of 180 calendar days for the "West Crowley Sewerage Improvements (LCDBG FY 2001 Program)" and to provide for a complete clean-up of everything left at the site to date, keeping things clean right behind them for the future lines and DEQ's regulations for SRF Funding. Seconded by Alderman Melancon and duly adopted.

Alderman Valdetero moved to approve the plans and specifications and authorize bids on the Avenue I/Hockaday Pump Station Force Main Replacement Project. Seconded by Alderman Thomas and duly adopted.

Alderman Martin moved to authorize a Public Hearing for the LDEQ-SRF Loan FONSI requirement for the North of I-10 Sewerage Extension Project. Seconded by Alderman Marceaux and duly adopted.

**PUBLIC SAFETY:**

Alderman Buatt offered a motion to engage in an intergovernmental agreement with the Police Jury for the use of their euthanasia chambers until the city purchases a chamber, and for the Animal Control Warden to discuss this matter with the City Attorney. Seconded by Alderman Premeaux and duly adopted.

Alderman Buatt offered a motion to approve for Ryan Comeaux to send a written request to the City Attorney and City Auditor to see if it is possible for the city to reimburse his state supplemental pay of 2 ¼ months which is \$620.00, until the state votes on this matter. Seconded by Alderman Melancon. Alderman Valdetero moved to table the motion. Seconded by Alderman Premeaux and duly adopted.

Alderman Melancon offered a motion to hire Jimmy Broussard as a Recruit Police officer effective November 24, 2003 and refer to Insurance and Personnel. Seconded by Alderman Premeaux and duly adopted.

Alderman Melancon offered a motion to approve the following applications for a new retail beer and liquor permits for the year 2003. Seconded by Alderman Marceaux and duly adopted.

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|----|---|--|
| 1. | Gretchen Dregin<br>d/b/a Brenda's Kitchen<br>1111 West Hutchinson, Crowley, LA                              | 2003 Class A Retail Outlet Beer Permit<br>2003 Class A Retail Outlet Liquor Permit   |
| 2. | Lazar J. Gielen<br>Shop Rite, Inc.<br>d/b/a Chevron Food Mart # 20<br>2600 N. Parkerson Avenue, Crowley, LA | 2003 Class B Retail Package Beer Permit<br>2003 Class B Retail Package Liquor Permit |

Alderman Melancon offered a motion to approve the following applications for a renewal of retail beer and liquor permits for the year 2004. Seconded by Alderman Marceaux and duly adopted.

1. Katry Martin 2004 Class A Retail Outlet Beer Permit  
Acadia Parish Multipurpose Facility  
Acadia Parish Police Jury  
159 Cherokee Drive, Crowley, LA
2. M. Brent Stolzenthaler 2004 Class A Retail Outlet Beer Permit  
America's Pizza Co. LLC d/b/a Pizza Hut 880019  
1900 N. Parkerson Avenue, Crowley, La
3. Randy J. Nickel 2004 Class A Retail Outlet Beer Permit  
Bayou Bend C.C. 2004 Class A Retail Outlet Liquor Permit  
427 West Hoyt Avenue, Crowley, LA
4. Glenn Carriere 2004 Class B Retail Package Beer Permit  
Bubba's Supermarket  
1122 N. Western Avenue, Crowley, LA
5. William G. Miller 2004 Class A Retail Outlet Beer Permit  
Bud's Den 2004 Class A Retail Outlet Liquor Permit  
421 N. Parkerson Avenue, Crowley, LA
6. Ralph Byers 2004 Class B- Retail Package Beer Permit  
C & G Food Store  
803 West Hutchinson Avenue, Crowley, LA
7. Allen B. Richardson 2004 Class A Retail Outlet Beer Permit  
Champ's Senior Citizen 2004 Class A Retail Outlet Liquor Permit  
527 West 2<sup>nd</sup> Street, Crowley, LA
8. J. Elliot Dore' 2004 Class A Retail Outlet Beer Permit  
Crowley Town Club 2004 Class A Retail Outlet Liquor Permit  
625 Crowley Rayne Hwy., Crowley, LA
9. Duphuc Nguyen 2004 Class B Retail Package Beer Permit  
D & D Grocery & Liquor 2004 Class B Retail Package Liquor Permit  
324 w. 2<sup>nd</sup> Street, Crowley, LA
10. G. Duaine Belfour 2004 Class A Retail Outlet Beer Permit  
4 Bells Inc. d/b/a Bell's Sports Bar  
731 B Oddfellows Road, Crowley, LA
11. G. Duaine Belfour 2004 Class B Retail Package Beer Permit  
4 Bells Inc. 2004 Class B Retail Package Liquor Permit  
d/b/a East Crowley I-10 Chevron  
731 Oddfellows Road, Crowley, LA
12. G. Duaine Belfour 2004 Class A Retail Outlet Beer Permit  
4 Bells Inc. Inc. 2004 Class A Retail Outlet Liquor Permit  
d/b/a E. Crowley I-10 Chevron Daiquiri Shop  
731 Oddfellows Road, Crowley, LA
13. Norma Weekly 2004 Class B Retail Package Beer Permit  
LaGrange Food Mart 2004 Class B Retail Package Liquor Permit  
620 South Eastern Avenue, Crowley, LA
14. Donald Petry 2004 Class A Retail Outlet Beer Permit  
Petry's Jewelry Repair 2004 Class A Retail Outlet Liquor Permit  
233 N. Parkerson Avenue, Crowley, LA
15. Mark Brown 2004 Class B Retail Package Beer Permit  
Rice City Chevron

530 N. Eastern Avenue, Crowley, LA

16. Marilyn Pizzolatto 2004 Class A Retail Outlet Beer Permit  
Second Street Bar 2004 Class A Retail Outlet Liquor Permit  
320 W. 2<sup>nd</sup> Street, Crowley, LA
17. Lazar J. Gielen 2004 Class B Retail Package Beer Permit  
Shop Rite # 1 2004 Class B Retail Package Liquor Permit  
525 S. Parkerson Avenue, Crowley, LA
18. Lazar J. Gielen 2004 Class B Retail Package Beer Permit  
Shop Rite # 19 2004 Class B Retail Package Liquor Permit  
1501 N. Parkerson Avenue, Crowley, LA
19. Lazar J. Gielen 2004 Class B Retail Package Beer Permit  
Shop Rite # 72 2004 Class B Retail Package Liquor Permit  
2597 N. Parkerson Avenue, Crowley, LA
20. Mark Nickel/Lynette Nickel 2004 Class A Retail Outlet Beer Permit  
The Mibil Co Inc. d/b/a Mr. Gatti's  
2218 N. Parkerson Avenue, Crowley, LA
21. Lazar J. Gielen 2004 Class B Retail Package Beer Permit  
Tobacco Plus # 14 2004 Class B Retail Package Liquor Permit  
1563 N. Parkerson Avenue, Crowley, LA
22. Wena M. York 2004 Class A Retail Outlet Beer Permit  
Wena's Tavern LLC 2004 Class A Retail Outlet Liquor Permit  
123 East 1<sup>st</sup> Street, Crowley, LA
23. Michael Corumia 2004 Class B Retail Package Beer Permit  
West End Store  
579 Dr. F.L. Johnson Avenue, Crowley, LA
24. Wes Bratcher 2004 Class A Retail Outlet Beer Permit  
The Mill 2004 Class A Retail Outlet Liquor Permit  
322 S. Eastern Avenue, Crowley, LA
25. Laura G. Benoit 2004 Class A Retail Outlet Beer Permit  
Old Tyme Café  
305 West Oak Street, Crowley, LA
26. Gretchen Dregin 2004 Class A Retail Outlet Beer Permit  
Brenda's Kitchen 2004 Class A Retail Outlet Liquor Permit  
1111 W. Hutchinson, Crowley, LA

Alderman Buatt offered a motion to approve the following applications for a renewal of retail beer and liquor permits for the year 2004. Seconded by Alderwoman Melancon and duly adopted.

1. Frandan Ardoin 2004 Class A- Retail Outlet Beer Permit  
Ardoin's Café  
622 West Hutchinson Avenue, Crowley, LA

**PUBLIC BUILDINGS:**

Alderman Thomas offered a motion to approve Partial Payment No. 2 to Habetz Roof Service for the re-roofing of the Rice Festival building in the amount of \$39,382.92. Seconded by Alderman Buatt and was duly adopted.

**INSURANCE & PERSONNEL:**

Alderswoman Pete offered a motion to appoint Jackie Babineaux as Zoning Administrator. Seconded by Alderman Buatt and was duly adopted after a roll call vote with Alderman Istre, Alderman Marceaux and Alderman Premeaux voting nay.

Alderman Buatt offered a motion to accept the recommendation of Chief Gibson and hire Jimmy Broussard as a Recruit Police officer effective November 24, 2003. Seconded by Alderman Buatt and duly adopted.

Alderswoman Pete offered a motion to accept the recommendation of Chief Schmaltz and promote Garrick Ronkartz from probational firefighter to permanent firefighter effective November 13, 2003. Seconded by Alderman Istre and duly adopted.

**COMMUNITY & ECONOMIC DEVELOPMENT:**

Alderman Istre offered a motion to hire Richard Mineville & Associates for LCDBG funding for infrastructure improvements for City of Crowley Industrial Park, LaPAC location. Seconded by Alderman Buatt and duly adopted.

**RECREATION:**

Alderman Premeaux offered a motion to authorize bids for the installation of a limestone surface for the Hensgens Park parking area in the estimated amount of \$65,000 and refer to Revenue & Finance. Seconded by Alderman Thomas and duly adopted.

Alderman Premeaux offered a motion to authorize bids for Phase I Walking/Jogging Path at Hensgens Park (concreting around the concession stand only) in the estimated amount of \$80,000 and refer to Revenue & Finance. Seconded by Alderswoman Melancon and duly adopted.

**REVENUE & FINANCE:**

Alderswoman Valdetero offered a motion to appropriate \$70,000 from the General Fund – Fund Balance to Capital Outlay account in Public Building & Drainage department to complete the drainage projects located at the following locations. Seconded by Alderman Buatt and duly adopted.

1. Hoffpuair Park & 123 Milton Avenue
2. 9<sup>th</sup> Street between Avenue D and Avenue E
3. 904 West Third Street
4. 1305 North Western Avenue
5. Avenue D at 16<sup>th</sup> Street (Don Earles)
6. Avenue F between 5<sup>th</sup> Street and West Hutchinson
7. South of Northside Assembly of God Church Culverts (Northern Avenue near Eastern Avenue)

Alderswoman Valdetero offered a motion to appropriate \$65,000 from the Sales Tax Fund to Capital Outlay account in Youth Recreation Building Maintenance Fund for a limestone surface at Hensgens Park parking area. Seconded by Alderman Premeaux and duly adopted.

Alderswoman Valdetero offered a motion to appropriate \$20,000 from the Sales Tax Fund to Capital Outlay account in Youth Recreation Building Maintenance Fund for Phase I Walking/Jogging Path at Hensgens Park. Seconded by Alderman Thomas and duly adopted.

**ORDINANCES:**

The following Ordinance was offered by Alderman Buatt, duly seconded by Alderswoman Melancon, and duly ordained and adopted.

ORDINANCE NO. 1279

AN ORDINANCE TO AMEND AND RE-ENACT SECTION  
2-17 OF CHAPTER 2 OF THE CODE OF ORDINANCE OF

THE CITY OF CROWLEY TO PROVIDE FOR NOTICE OF SPECIAL AND RESCHEDULED MEETINGS OF THE MAYOR AND BOARD OF ALDERMEN; THE REQUIREMENTS FOR THE NOTICE; THE DELIVERY OF NOTICE TO ELECTED OFFICIALS AND OFFICERS OF THE CITY OF CROWLEY; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH OR IN CONFLICT WITH; TO PROVIDE FOR THE SEVERABILITY OF THE PROVISIONS HEREOF; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, this Ordinance has been duly introduced and notice of this Ordinance and notice of public hearing having been published; and

WHEREAS, a public hearing having been held in accordance with law on the 11<sup>th</sup> day of November, 2003 at 6:00 o'clock p.m. at City Hall, Crowley, Louisiana; and

WHEREAS, Notice of Special Meetings must be served upon the Mayor, other elected Officials and Officers of the City of Crowley by police officers; and

WHEREAS, the use of police officers to deliver Notice of Special Meeting to elected Officials and other Officers of the City of Crowley is an expensive and time consuming method of notification when other means of communication are cheaper, more efficient and as effective; and

WHEREAS, the Honorable K. P. Gibson, Chief of Police, has recommended that the procedure be changed in order to better utilize available manpower for police patrol and investigative purposes; and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, IN REGULAR SESSION, DULY CONVENED THAT :

SECTION 1: Section 2-17 of Chapter 2 of the Code of Ordinances of the City of Crowley (Ordinance No. 1101) be and the same is hereby amended and re-enacted as follows:

Section 2-17 Notice of Special and Rescheduled Meetings.

(a) Notice of a special or rescheduled meeting shall be in writing. The notice shall include the date, time and place of the meeting and shall specify the objects and purposes for which the meeting is called. The notice shall be signed by the mayor or a majority of the board members.

(b) The notice shall be served on the mayor, members of the board of aldermen, chief of police, city attorney and the city clerk, and posted at City Hall twenty-four (24) hours prior to the time of the meeting.

(c) The written notice may be served either personally upon or at the domicile of the official or officer to be notified by a designated officer of the City or by transmission thereof by facsimile, E-Mail or other electronic means of notification as may be designated by the elected official or officer. Each elected official or officer required to receive notice shall deliver to the city clerk a written election of the preferred means of receipt of notification; whether by personal or domiciliary service, facsimile transmission, E-Mail or other electronic means of notification. The return of the call for the special meeting showing the date, time and manner of delivery to each elected officer shall be transcribed upon the minutes of the special meeting by the clerk.

(d) The Mayor or any Officer may waive notice of the meeting in writing.

SECTION 2: All ordinances or part of ordinances, resolutions or parts of resolutions inconsistent or in conflict with the provisions of this ordinance be and the same are hereby, repealed.

SECTION 3. Should any part, word, section or article of this ordinance be invalidated by any Court of competent jurisdiction, the remaining provisions, words or sections shall not be affected and shall continue in full force and effect.

THUS DONE AND ADOPTED on this the 11<sup>th</sup> day of November, 2003 at Crowley, Acadia Parish, Louisiana, after a roll call vote as follows:

YEAS: James M. Buatt, Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Laurita D. Pete, Steven C. Premeaux, Ira Thomas and Kitty Valdetero

NAYS: None

ABSENT: None

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ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

There being no further business to come before the Council upon motion duly made by Alderwoman Melancon and seconded by Alderman Thomas the meeting was adjourned at 7:40 p.m.

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ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

Presented rough draft to Mayor on November 12, 2003 at 11:30 a.m.  
Presented for Mayor's signature on November 17, 2003 at 3:30 p.m.  
Mayor Signed & returned to City Clerk November , 2003 at .m.