

CITY OF CROWLEY
REGULAR MEETING
NOVEMBER 13TH, 2018

The Mayor Pro-Tem and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 13th day of November 2018 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Pro -Tem Steven Premeaux presided with the following Aldermen present: J. Elliot Doré, Tim Monceaux, Ezora Proctor, and Ira Thomas. Alderman Bryan Borill, Vernon Martin, and Lyle Fogleman, Jr were absent.

Alderman Ira Thomas led the Pledge of Allegiance to the flag. Alderman Elliot Doré gave the invocation.

ANNOUNCEMENTS:

Mayor Pro-Tem Steven Premeaux announced the passing of City Inspectors wife early this morning and asked that the members present keep him and his family in their prayers.

READING & APPROVAL OF MINUTES / BILLS:

Alderman Tim Monceaux moved to dispense with the reading of the minutes of the October 9th, 2018 council meeting and approve them as written and distributed. Seconded by Alderwoman Ezora Proctor and duly adopted.

Alderman Elliot Doré moved to approve all bills presented for payment. Seconded by Alderman Jeff Doré and duly adopted.

MAYOR'S REPORTS:

Mayor Pro-Tem presented the Sales Tax chart and User Fee chart that track the collection trend.

Mayor Pro-Tem presented the monthly budget-to-actual comparisons that report the spending of major funds.

STANDING COMMITTEE REPORTS:

PUBLIC SAFETY COMMITTEE:

Chairperson – Alderman Lyle Fogleman, Jr.

Vice-Chairperson – Alderman Bryan Borill

Members – Aldermen Vernon Martin, Tim Monceaux and Steven Premeaux

A motion was offered by Alderman Tim Monceaux and seconded by Alderman Jeff Doré to approve the following 2019 beer and liquor license renewals:

- | | | |
|----|------------------------------|------------------------------------|
| a. | Cuccio's Food Mart | 2019 Class B Package Beer Permit |
| | Ricky Cuccio | 2019 Class B Package Liquor Permit |
| | 1025 N. Avenue G | |
| b. | Rice City Chevron | 2019 Class B Package Beer Permit |
| | Malika Lalani | 2019 Class B Package Liquor Permit |
| | 530 N. Eastern Avenue | |
| c. | Riverbend Truckstop & Palace | 2019 Class A Retail Beer Permit |
| d. | Casinos, Inc. | |

	d/b/a Crowley Casino 9002 S. Hwy. 13	2019 Class A Retail Liquor Permit
e.	Crowley Town Club Judy Guillot 625 Crowley-Rayne Hwy.	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
f.	More 4 Less #99 Thind Enterprises LLC 726 E. 2 nd Street	2019 Class B Package Beer Permit 2019 Class B Package Liquor Permit
g.	Cajun Mart Deli Dardean Cook 815 Hargrave Street	2019 Class A Retail Beer Permit
h.	Cajun Mart TRMMCO, LLC 109 S. Eastern	2019 Class B Package Beer Permit 2019 Class B Package Liquor Permit
i.	Crowley Sam's Bar LLC Sam Phillips 103 N. Parkerson Avenue	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
j.	American Legion Miller Post 506 Carolyn E. Deveaux 628 W. 3 rd Street	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
k.	Guidry's Package Liquor & Lounge Rebecca Guidry 201 Ross Avenue	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
l.	Wal-Mart Louisiana, LLC Wal-Mart SuperCenter #310 729 Odd Fellows Road	2019 Class B Package Beer Permit 2019 Class B Package Liquor Permit
m.	City Bar of Crowley Chad Monceaux 123 E. 1 st Street	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
n.	Rice Palace, Inc. Lazar J. Gielen 2015 N. Cherokee Drive	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit 2019 Class B Package Beer Permit 2019 Class B Package Liquor Permit
o.	Confit Catering Company Benjamin Mitchell 422 N. Parkerson Avenue	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
p.	TJBR Enterprises, LLC Julie Romero 723 S. Parkerson Avenue	2019 Class A Retail Beer Permit
q.	Southwestern Fast Foods, Inc. d/b/a P. J.'s Grill 2021 N. Parkerson Avenue	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
r.	Richard Retail Investment Inc. d/b/a Lagrange Food Mart 620 S. Eastern Avenue	2019 Class B Package Beer Permit 2019 Class B Package Liquor Permit
s.	El Dorado Mexican Restaurant, LLC Carlos Martinez-Hernandez 2307 N. Parkerson Avenue	2019 Class A Retail Beer Permit 2019 Class A Retail Liquor Permit
	Motion carried.	

A motion was offered by Alderman Tim Monceaux and seconded by Alderwoman Ezora Proctor to approve the specifications and authorizing advertisement for sealed bids for accessory equipment and installation thereof and the marking of new police interceptors and to provide for all matters relative thereto. Motion carried.

A motion was offered by Alderman Tim Monceaux and seconded by Alderman Jeff Doré to table Chief of Police Broussard's request to make the temporary emergency position a permanent slot until the new city administration assumes official duties in January of 2019. Motion carried.

PUBLIC BUILDING COMMITTEE :

Chairperson – Alderman Bryan Borill
Vice-Chairperson – Alderman Lyle Fogleman, Jr.
Members – Aldermen J. Elliot Doré, Tim Monceaux, and Steven Premeaux

A motion was offered by Alderman Elliot Doré and seconded by Alderman Jeff Doré to approve the request of Tasha Senegal, representing One Voice One Choice, a not-for-profit 501(c)(3) organization, to co-sponsor a clothes, shoes, and/or toy drive for Crowley children between the ages of 0 to 16 years old, to be held at the Rice Festival Building, on Thursday, December 20, 2018, from 4:00 p.m. to 8:00 p.m.
Motion carried.

INSURANCE & PERSONNEL COMMITTEE:

Chairperson – Alderwoman Ezora Proctor
Vice-Chairperson – Alderman Jeff Doré
Members – Aldermen Bryan Borill, Vernon Martin, and Ira Thomas

A motion was made by Alderwoman Ezora Proctor and seconded by Alderman Elliot Doré to update the City of Crowley Policies and Procedures as required by the Legislative Auditors Agreed Upon Procedures. (see attached). Motion carried.

REVENUE & FINANCES COMMITTEE:

Chairperson – Alderman J. Elliot Doré
Vice-Chairperson – Alderman Ira Thomas
Members – Aldermen Jeff Doré, Ezora Proctor, and Steven Premeaux

A motion was offered by Alderman Elliot Doré and seconded by Alderman Tim Monceaux to consider approving the specifications and authorizing advertisement for sealed bids for accessory equipment and installation thereof and the marking of new police interceptors and to provide for all matters relative thereto. Motion carried.

RESOLUTIONS:

The following resolution was offered by Alderman Tim Monceaux and seconded by Alderman Ira Thomas, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING THE ACQUISITION OF SIXTEEN (16) 2019 FORD TAURUS POLICE INTERCEPTOR SEDANS AND SIX (6) 2019 FORD EXPLORER POLICE INTERCEPTOR SUVs WITH FOUR (4) YEAR EXTENDED WARRANTY PLANS TO BE PURCHASED UNDER STATE CONTRACT; TO BE DELIVERED THROUGH SHETLER-CORLEY MOTORS LIMITED; DEALER EQUIPPED WITH LIGHTS AND DECALS; AUTHORIZING A MUNICIPAL LEASE/PURCHASE AGREEMENT WITH FORD MOTOR CREDIT COMPANY (FMCC) IN A SUM NOT TO EXCEED SIX HUNDRED TWENTY THOUSAND & NO/100 (\$620,000.00) DOLLARS PROVIDING THE INTEREST RATE SHALL NOT EXCEED 5.5% PER ANNUM THEREON INCLUDING A “NON-APPROPRIATION CLAUSE” AND PROHIBITING AN ANTI-SUBSTITUTION CLAUSE AND PROVIDING FOR ALL OTHER TERMS AND CONDITIONS AS MAY BE MEET AND PROPER IN THE SAID LEASE/PURCHASE AGREEMENT; AUTHORIZING, EMPOWERING AND DIRECTING THE HONORABLE GREG A. JONES, MAYOR OF THE CITY OF CROWLEY, OR THE HONORABLE STEVEN PREMEAUX, MAYOR PRO-

TEMP, TO EXECUTE AND DELIVER THE SAID LEASE/PURCHASE AGREEMENT TOGETHER WITH ANY AND ALL DOCUMENTS AS MAY BE MEET AND PROPER IN CONNECTION WITH SAID TRANSACTION; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the Honorable Jimmy Broussard, Chief of Police, has advised that the experience with the lease of new police interceptor units has successfully reduced the cost of repair and maintenance of older vehicles but he accumulative number of miles on the newest units is substantial and repair costs will be increasing since the extended warranties on the vehicles have expired; and

WHEREAS, the Honorable Jimmy Broussard has recommended that a fleet of sixteen (16) 2019 Ford Taurus interceptor sedans and six (6) 2019 Ford Explorer police interceptor SUV's are necessary to continue the reduced operating cost of the new vehicles which would pay of the cost of leasing the new units; and

WHEREAS, police interceptor units may be purchased through the Division of Administration, State of Louisiana, under State Contract prices and are available for purchase through a local dealership and the purchase through the Division of Administration State Contract does not require public bid; and

WHEREAS, the mayor and board of Aldermen have determined that it is in the best interest of the City of Crowley to purchase a replacement fleet through a Lease/Purchase Agreement of sixteen (16) 2019 Ford Taurus police interceptor sedans and six (6) 2019 Ford Explorer police interceptor SUV's through the Division of Administration, State of Louisiana, under State Contract prices and may be purchased through the local dealership, Shetler-Corley Motors Limited, including twenty-two (22) four-year extended warranty plans; and

WHEREAS, Ford Motor Credit Company (FMCC) has offered a Municipal Lease/Purchase Agreement which includes a "non-appropriation clause" and does not include an "anti-substitution clause", and the Mayor and Board of Aldermen find the terms and conditions of the Municipal Lease/Purchase Agreement offered by Ford Motor Credit Company to be acceptable and in the best interest of the City of Crowley;

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened, with a quorum present and acting throughout, that they do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor of the City of Crowley, or the Honorable Steven Premeaux, Mayor Pro-Temp of the City of Crowley, to purchase and acquire sixteen (16) 2019 Ford Taurus police interceptor sedans and six (6) 2019 Ford Explorer police interceptor SUV's through the Division of Administration at state contract prices with local dealer (Shetler-Corley Motors Limited) participation, including twenty-two (22) four-year extended warranty plans for a sum not to exceed Six Hundred Twenty Thousand and No/100 (\$620,000.00) Dollars including any additional amount for local delivery and preparation and to execute any and all necessary documents and certificates as may be meet and proper in connection therewith; and

BE IT FURTHER RESOLVED that they do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor, or the Honorable Steven Premeaux, Mayor Pro-Temp, to enter into and execute a Municipal Lease/Purchase Agreement with Ford Motor Credit Company (FMCC) for a term of four (4) years from the date of commencement upon the delivery and acceptance of sixteen (16) 2019 Ford Taurus police interceptor sedans and six (6) 2019 Ford Explorer police interceptor SUV's with twenty-two (22) four-year extended (48 month/100,000 miles) warranty plans for a total amount financed not to exceed of Six Hundred Twenty Thousand and No/100 (\$620,000.00) Dollars with an annual interest rate (APR), not to exceed 5.5% per annum and containing other suitable terms and conditions, including a non-appropriation clause and not including an anti-substitution clause, providing for annual appropriations for annual lease payments to be paid in advance not to exceed the amount of One Hundred Seventy-Five Thousand and No/100 (\$175,000.00) Dollars including principal and interest; and

BE IT FURTHER RESOLVED that the Municipal Lease/Purchase Agreement shall not be a financing transaction but shall be subject to annual appropriation for lease payment and shall

contain a non-appropriation clause and shall not contain an anti-substitution clause or any penalty clause whatsoever for early termination by the City for any reason whatsoever; and

BE IT FURTHER RESOLVED that they do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor, or the Honorable Steven Premeaux, Mayor Pro-Temp, to authorize and direct the certificates of title be placed in the name of the Lessee, City of Crowley, and arrange for the acquisition, delivery and execution of certificate(s) of acceptance upon satisfactory delivery of the equipment, provide satisfactory proof of insurance coverage covering loss and damage to the equipment and liability coverage for operation of the equipment, to execute any and all necessary documents and provide certifications as may be meet and proper under the circumstances to comply with all terms and conditions of the said Lease/Purchase Agreement upon satisfactory delivery of the equipment; and

BE IT FURTHER RESOLVED that they do hereby authorize and direct Thomas K. Regan, City Attorney, to submit said transaction to the Louisiana State Bond Commission for approval and request expedited review and approval of said lease and to provide any and all financial information, documentation and certifications as may be meet and proper to comply with the rules of the Louisiana State Bond Commission.

THUS DONE AND ADOPTED in special session convened on the 13th day of November, 2018, in Crowley, Acadia Parish, Louisiana, pursuant to notice thereof duly published and called in accordance with law, at which a quorum was present and acting throughout, by roll call vote as follows:

YAYS: ELLIOT DORÉ, JEFF DORÉ, TIM MONCEAUX, EZORA PROCTOR,
 AND IRA THOMAS

NAYS: NONE

ABSENT: BRYAN BORILL, LYLE FOGLEMAN AND VERNON MARTIN

STEVEN PREMEAUX, Mayor Pro-Temp

ATTEST:

ERIN S. CRADEUR, City Clerk

The following resolution was offered by Alderwoman Ezora Proctor and seconded by Alderwoman Elliot Doré, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, ACCEPTING THE STATE EXAMINER'S TEST RESULTS FOR DISTRICT CHIEF AND CAPTAIN CERTIFIED TO THE CITY OF CROWLEY AFTER SUCCESSFUL COMPLETION OF ON THE JOB TRAINING IN RANK AND ATTENDING PROGRAMS AND TRAINING CLASSES REGARDING ADMINISTRATIVE DUTIES TO CERTIFY THE CAPABILITIES OF RANKING OFFICERS AS BEING COMPLIANT WITH OFFICER 1 STANDARDS AND CERTIFYING THAT THOSE PERSONNEL MEET OFFICER 1 STANDARDS FOR THE CITY OF CROWLEY ONLY; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the City of Crowley has been notified of additional requirements of certification of supervisory officers' administrative capability to perform tasks related to administration and supervision of fire personnel; and

WHEREAS, all supervisory officers with the rank of Fire Chief, District Chief and Captain must be certified as meeting Officer 1 standards for the performance of administrative functions and management of personnel; and

WHEREAS, the City of Crowley Fire Department utilizes on the job training, in-house education and requires attending continuing education classes and seminars of fire personnel of the rank of Fire Chief, District Chief and Captain which includes training and education of administrative responsibilities, functions and duties of a supervisory officer as well as management of and interaction with personnel; and

WHEREAS, the Mayor and Board of Alderman of the City of Crowley believes it is in the best interest of the City of Crowley accept the certification and test results by the State Examiner of the Fire Chief, District Chiefs and Captains as well as completion of on the job training in rank, in-house education and continuing education classes and seminars for the purpose of certifying supervisory fire personnel as meeting the Officer 1 standards for the City of Crowley only; and

WHEREAS, the Mayor and Board of Aldermen believe it is in the best interest of the City of Crowley that all supervisory officers meeting such requirements be certified as Fire Officer 1 for the City of Crowley only;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that the City of Crowley shall accept the certification of test results for Fire Chief, District Chief and Captain by the State Examiner and shall consider the successful completion of on the job training in rank and attending programs, classes and seminars regarding administrative duties for ranking officers in compliance with Fire Officer 1 standards; and

BE IT FURTHER RESOLVED that the City of Crowley does hereby certify that all personnel confirmed in rank of Fire Chief, District Chief and Captain and have completed their probationary period for time in service and on the job training be and they are hereby certified as Fire Officer 1 for the City of Crowley Fire Department only.

THUS DONE AND ADOPTED in regular session convened on the 13th day of November, 2018, in Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

STEVEN PREMEAUX, MAYOR PRO TEM

ATTEST:

ERIN S. CRADEUR, City Clerk

The following resolution was offered by Alderman Elliot Doré and seconded by Alderwoman Ezora Proctor, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING THE APPROPRIATION AND TRANSFER FROM THE GENERAL FUND BALANCE THE AMOUNT OF ONE HUNDRED SEVENTY-FIVE THOUSAND & NO/100 (\$175,000.00) DOLLARS TO THE FISCAL YEAR 2019 ANNUAL BUDGET TO THE PUBLIC SAFETY, POLICE DEPARTMENT, CAPITAL OUTLAY EXPENDITURES FOR THE PURPOSE OF ESTIMATED AMOUNT OF THE ANNUAL LEASE PAYMENT FOR NEW POLICE INTERCEPTORS; AUTHORIZING THE CITY CLERK TO INCLUDE THE SAID AMOUNT IN THE CUMMULATIVE INTERIM APPROPRIATIONS (NOT TO EXCEED FIVE (5%) PERCENT OF ANNUAL REVENUE) AND TO INCLUDE THE AMOUNT IN THE NEXT CUMMULATIVE REQUEST TO AMEND THE 2019 ANNUAL BUDGET ORDINANCE; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the Honorable Jimmy Broussard, Chief of Police, has requested funds be added to the Fiscal Year 2019 Public Safety, Police Department, Capital Outlay Budget to provide annual lease payments for the purchase of new police interceptor units; and

WHEREAS, the General Fund balance is sufficient to appropriate the sum of One Hundred Seventy-Five Thousand & No/100 (\$175,000.00) Dollars and transfer same to the Police Department Capital Outlay Budget for public safety purposes; and

WHEREAS, the estimated amount of the annual payment of One Hundred Seventy-Five Thousand & No/100 (\$175,000.00) Dollars is sufficient to pay the estimated annual lease payment of approximately One-Hundred Sixty-Three Thousand & No/100 (\$163,000.00) Dollars and is less than five (5%) percent of the total annual revenue budgeted for Fiscal Year 2019; and

WHEREAS, the Mayor and Board of Aldermen find it is in the City's best interest to appropriate the funds to facilitate the purchase of new police interceptor units to replace aging vehicles;

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in special session duly convened that they do hereby authorize the appropriation in the Fiscal Year 2019 annual budget of One Hundred Seventy-Five Thousand & No/100 (\$175,000.00) Dollars from the General Fund Balance which amount is transferred to the Public Safety, Police Department, Capital Outlay Budget for the acquisition of new police interceptor units and to pay the estimated annual lease payments for said equipment; and

BE IT FURTHER RESOLVED they find the said amount is less than five (5%) percent of the total revenue of the Fiscal Year 2019 annual budget and they do hereby authorize and direct the City Clerk to include said amount in cumulative interim appropriations in the next request for budget amendments totaling less than five (5%) percent of the annual budget.

THUS DONE AND ADOPTED in regular session convened on the 13th day of November, 2018, in Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout, by roll call vote as follows:

STEVEN PREMEAUX, Mayor Pro-Tem

ATTEST:

ERIN S. CRADEUR, City Clerk

OTHER BUSINESS:

Nora Hebert mother of Wayland Hebert addressed the council regarding a condemnation letter she received about property with the legal description of Lot 10 Blk Crowley, LA. City attorney Thomas K. Regan spoke to Mrs. Hebert in regard to the property. No action was taken on this condemnation and will be addressed at a later meeting.

There being no further business to come before the Council upon motion duly made by Alderwoman Ezora Proctor and seconded by Alderman Tim Monceaux the meeting was adjourned at 6:31 p.m.

Presented rough draft to Mayor Pro-Tem on November 14th, 2018 at 10:30 a.m.
Presented for Mayor Pro Tem's signature on November 14th, 2018 at 10:30 a.m.
Mayor Pro-Tem signed & returned to City Clerk on November 15th, 2018 at 11:00 a.m.
Publish in newspaper on November 27th, 2018