



Carnival d' Acadie

Crowley, Louisiana



Mardi Gras Mardi Gras Mardi Gras Mardi Gras Mardi Gras Mardi Gras Mardi Gras Mardi Gras

Circa 2001

VENDOR APPLICATION

The vendor booths will be located in the vicinity of the Main Platform, from First Street to Front Street. Booths must be a maximum of 10' x 15', and shall set up on Monday, March 4, 2019, between 1:00 p.m.- 4:00 p.m. You will not be allowed to set up your booth on Tuesday, March 5th. One hundred ten (110) and two hundred twenty (220) voltages will be provided for the booths. You will need to bring any extension cords that you will need, any water, tables, tents, chairs, etc. The City of Crowley has exclusive right to the sale of all beer. The cost of booth space for the event is \$50 for Non-Profit Vendors (a copy of your letter from the State of Louisiana designating your organization/business as Non-Profit) should accompany this application. Commercial Vendors is \$100. Booths are sold on first come first serve basis. No spaces will be held. For more information call Joan Finley at City Hall (783-0824).

All food vendors are required to carry general liability insurance in the amount of \$1 million. The City of Crowley shall be named as an additional insured. A copy of this insurance policy must accompany this application. No application will be considered without a copy of the policy. All food vendors are now required to have a least one (1) ABC type fire extinguisher in their booth.

NAME OF VENDOR: _____

ADDRESS: _____

PHONE # _____

ITEMS SOLD:

NON-PROFIT VENDOR _____ **COMMERCIAL VENDOR:** _____

CONTACT PERSON: _____

PHONE NUMBER: _____

AMOUNT PAID _____ **CASH** _____ **CHECK** _____

CARDS ACCEPTED: AMERICAN EXPRESS, DISCOVER, MASTERCARD, VISA. RATE PRICING: There is an additional service charge of 3% per transaction when using a credit card or debit card.

Make Check Payable to: City of Crowley
P. O. Box 1463
Crowley, LA 70527-1463

DEADLINE FOR BOOTH APPLICATIONS IS FRIDAY, FEBRUARY 22, 2019, AT NOON.

SEE REVERSE SIDE

2019 VENDOR RULES AND REGULATIONS

FESTIVAL HOURS:	MONDAY, MARCH 4 TH 6:00 P.M. – 9:00 P.M. Tuesday, March 5 th 9:00 A.M. – 8:00 P.M.
BOOTHS:	BOOTH MAY BE SET UP ON MONDAY, MARCH 4 TH , BETWEEN 1:00 P.M. – 4:00 P.M. SPACES ARE LIMITED. FIRST COME, FIRST SERVE 10' X 15' SPACE ALL BOOTH MONIES ARE NON-REFUNDABLE NO REFUNDS IN THE EVENT OF RAIN OR INCLEMENT WEATHER
ELECTRICITY:	ONE HUNDRED TEN (110) AND TWO HUNDRED TWENTY (220) VOLTAGES WILL BE PROVIDED FOR THE BOOTHS. THERE IS A MAXIMUM OF CIRCUITS ALLOWED.
PROOF OF SALES TAX REGISTRATION:	A CLEARANCE OF SALES TAX MUST BE COMPLETED BY THE SALES TAX DEPARTMENT AT THE ACADIA PARISH SCHOOL BOARD OFFICE AND RETURNED TO CITY HALL
LOUISIANA DEPARTMENT OF REVENUE:	FORMS FOR FILING LOUISIANA SALES TAX WILL BE ISSUED WITH YOUR RECEIPT. THE CITY MUST PROVIDE THE STATE WITH A LIST OF VENDORS.
PROOF OF NON-PROFIT STATUS:	A COPY OF 501C3 FORM MUST BE PROVIDED WITH COMPLETED APPLICATIONS
CERTIFICATE OF INSURANCE:	A CERTIFICATE OF INSURANCE \$1 MILLION IN GENERAL LIABILITY MUST BE PROVIDED WITH THE COMPLETED APPLICATION. THE CITY OF CROWLEY MUST BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE.
FIRE EXTINGUISHERS:	EACH BOOTH MUST HAVE A FIRE EXTINGUISHER.
WATER:	NOT AVAILABLE
PARKING:	NO PARKING IS ALLOWED ON THE SIDE STREETS OF FIRST AND FRONT STREET. PARKING IS AVAILABLE ON OTHER SIDE STREETS ON A FIRST COME BASIS.
LIABILITY:	ALL VENDORS AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF CROWLEY FROM ANY LIABILITY FOR PERSONAL INJURIES TO ANY PERSON OR PERSONS OR ANY DAMAGES BY REASON OF THE NEGLIGENCE OF THE VENDOR IN SALE OF THE ITEMS AND/OR THE OPERATIONS OF THE DISPLAY BOOTHS AND PARTICIPATION IN THE FESTIVAL
APPLICATIONS DEADLINE:	FRIDAY, FEBRUARY 22, 2019, AT NOON
BEER SALES:	CITY OF CROWLEY HAS EXCLUSIVE RIGHTS TO THE SALE OF ALL BEER.