

CITY OF CROWLEY
REGULAR MEETING
OCTOBER 13, 2021

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Wednesday the 13th day of October 2021 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Tim Monceaux presided with the following Aldermen present: Jeff Cavell, Thompson Bradford Core, Clint Cradeur, Lyle Fogleman, Jr., Vernon Martin, Steven Premeaux, Samuel J. Reggie, III, and Kim Stringfellow.

Alderman Bryon K. Wilridge was absent.

Alderman Brad Core led the Pledge of Allegiance to the flag. Police Chief Jimmy Broussard gave the invocation.

APPEARANCES:

Ms. Emily Stoma, Citizens Against Blight provided an update to the Council on the blighted properties in Crowley.

Ms. Claire Dore, Crowley Main Street, requested that the City of Crowley co-sponsor the Christmas in Crowley event on Saturday, December 4, 2021, from 4:00 PM to 7:00 PM along North Parkerson Avenue in Historic Downtown Crowley. Alderman Samuel Reggie offered the motion, which was seconded by Alderman Clint Credeur. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

Mr. Regnald Richard requested use of the Enterprise Building Parking lot for a Jambalaya Cook-off to be held on November 13, 2021, from 7:00 AM - 2:00 PM. Alderman Brade Core offered the motion, which was seconded by Alderman Steven Premeaux. Mayor Monceaux opened the floor for discussion. Alderman Samuel Reggie questioned if there was a need for barricades. Mr. Richard said they would. Mayor Monceaux stated that a work order would need to be issued. There being no further remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

AGENDA AMENDMENTS:

None.

READING & APPROVAL OF MINUTES:

Alderman Jeff Cavel moved to dispense with the reading of the minutes of the September 8, 2021, Regular Council meeting seconded by Alderman Brad Core and duly adopted.

MAYOR'S REPORTS:

Mayor presented the Sales Tax chart and User Fee chart that track the collection trend.

Mayor presented the monthly budget-to-actual comparisons that report the spending of major funds.

PUBLIC WORKS COMMITTEE:

A motion was offered by Alderman Clint Cradeur and seconded by Alderman Jeff Cavell to approve Partial Payment, Estimate No. 15 to Southern Constructors, Inc. for the City-Wide Drainage Improvements Project in the amount of \$183,722.11. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

A motion was offered by Alderman Clint Cradeur and seconded by Alderman Brad Core to approve Change Order No. 4 to the construction contract with Triton Construction, LLC for the City-Owned Parking Lot Improvements Project to grant 60 calendar days of additional contract time and to include a new pay item in the amount of \$18,331.00 for the installation of two conflict boxes in the new subsurface drainage system at the Old Swimming Pool Parking Lot. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

A motion was offered by Alderman Clint Cradeur and seconded by Alderman Vernon Martin to approve Partial Payment Estimate No. 7 to Triton Construction, LLC for the City-Owned Parking Lot Improvements Project in an amount of \$146,460.54. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

UTILITY COMMITTEE:

A motion was offered by Alderman Vernon Martin and seconded by Alderman Steven Premeaux to adopt a Resolution to authorize a procurement process for engineering services for the City of Crowley's American Rescue Plan Act (ARPA) Tranche 1 Grant Project, "*Replacement of the Ultraviolet (UV) Disinfection System.*". Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the resolution carried unanimously.

RESOLUTION

A RESOLUTION AUTHORIZING A PROCUREMENT PROCESS FOR ENGINEERING SERVICES FOR THE CITY OF CROWLEY'S AMERICAN RESCUE PLAN ACT (ARPA) TRANCHE 1 GRANT PROJECT, "*REPLACEMENT OF THE ULTRAVIOLET (UV) DISINFECTION SYSTEM*"

WHEREAS, the City of Crowley has received ARPA Tranche 1 funding in the amount of \$2,327,850.82; and

WHEREAS, the City of Crowley wishes to apply a portion of the ARPA Tranche 1 funding to the "*Replacement of the Ultraviolet (UV) Disinfection System*" project; and

WHEREAS, ARPA regulations call for a procurement process for the engagement of professional engineering services;

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Timothy Monceaux, Mayor of said City of Crowley be, and he is hereby empowered, authorized and directed to proceed with the appropriate procurement of engineering services for the City of Crowley's ARPA Tranche 1 project, "*Replacement of the Ultraviolet (UV) Disinfection System.*"

THUS DONE AND ADOPTED in regular session duly convened on the 13th day of October, 2021, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

A motion was offered by Alderman Vernon Martin and seconded by Alderman Lyle Fogleman to adopt a Resolution to authorize a procurement process for engineering services for the City of Crowley's American Rescue Plan Act (ARPA) Tranche 1 Grant Project, "*Replacement of Ammonia-Nitrogen Media, Marsh Pond Improvements, Additional Aeration and Appurtenances.*". Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the resolution carried unanimously.

RESOLUTION

A RESOLUTION AUTHORIZING A PROCUREMENT PROCESS FOR ENGINEERING SERVICES FOR THE CITY OF CROWLEY'S AMERICAN RESCUE PLAN ACT (ARPA) TRANCHE 1 GRANT PROJECT,

“REPLACEMENT OF AMMONIA-NITROGEN MEDIA, MARSH POND IMPROVEMENTS, ADDITIONAL AERATION AND APPURTENANCES”

WHEREAS, the City of Crowley has received ARPA Tranche 1 funding in the amount of \$2,327,850.82;
and

WHEREAS, the City of Crowley wishes to apply a portion of the ARPA Tranche 1 funding to the
“Replacement of Ammonia-Nitrogen Media, Marsh Pond Improvements, Additional Aeration and Appurtenances”
project; and

WHEREAS, ARPA regulations call for a procurement process for the engagement of professional
engineering services;

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that
Timothy Monceaux, Mayor of said City of Crowley be, and he is hereby empowered, authorized and directed to
proceed with the appropriate procurement of engineering services for the City of Crowley's ARPA Tranche 1
project, *“Replacement of Ammonia-Nitrogen Media, Marsh Pond Improvements, Additional Aeration and
Appurtenances”*

THUS DONE AND ADOPTED in regular session duly convened on the 13th day of October,
2021, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

RECREATION COMMITTEE:

A motion was offered by Steven Premeaux and seconded by Lyle Fogleman to authorize the
officially abandon the Recreational Trails Project. Mayor Monceaux opened the floor for discussion.
Alderwoman Stringfellow asked for the City Engineer to clarify for the minutes so that the residents
would understand the council was voting to abandon the project. Mr. Mader explained that that
everyone met at the site in September and the juristically determination made by the US Corps of
Engineers that led to an archaeological issue. He explained that they were notified that of historical
site in the immediate area of South Ave. C and Mustang Road and the City of Crowley cemetery that
dates to early 1900's. He stated they believed there was enough concerns of having artifacts in the
area to conduct a survey where the new trail would be located. The survey would cost an additional
\$10,000, and possibly end with the city not being able to continue the project depending on the
findings of the survey. Also, the original application was submitted in 2015, prior to the
improvements to the Recreation fields. He stated that safety concerns would require fencing along
the bayou for an estimated additional \$25,000. He stated the purpose stated in the original grant
application is beginning to diminish. There being no remarks from the Council. The motion having
been submitted to a voice vote; the motion carried unanimously.

PUBLIC SAFETY COMMITTEE:

A motion was offered by Alderman Brad Core and seconded by Alderwoman Kim
Stringfellow to approve the new beer and liquor licenses, to-wit:

- A. East Crowley I-10 Chevron
4 Bells Inc.
731 Odd Fellows Road
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit

- B. East Crowley I-10 Chevron Daiquiri Shop
4 Bells Inc
731-A Odd Fellows Road
2022 Class A Package Beer Permit
2022 Class A Package Liquor Permit

- C. Bell's Sports Bar
4 Bells Inc.
731-B Odd Fellows Road
2022 Class A Retail Beer Permit
- D. Crawfish Nest and Market
Jim Barbin
1587 Crowley-Rayne Hwy.
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- E. Fezzo's Inc. (d/b/a Fezzo's Seafood & Steakhouse)
Winford Bordes & Phillip Faul
2111 Rice Capital Pkwy.
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- F. Shop Rite #1
John Cody Gielen
525 S. Parkerson Ave.
2022 Class B Package Beer Permit
- G. Chevron Food Mart #20
John Cody Gielen
2600 N. Parkerson Ave.
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- H. Shop Rite #72
John Cody Gielen
2597 N. Parkerson Ave.
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- J. China Dragon One Inc.
Wen Zhou
1703 N. Parkerson Ave.
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- K. Reggie's Downtown Crowley, LLC
Samuel Reggie, III
218 N. Parkerson Ave.
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- L. El Dorado Mexican Restaurant, LLC
Carlos A. Martinez-Hernandez
2307 N. Parkerson Ave.
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- M. Crowley Sam's Bar, LLC (d/b/a Sam's Place)
Samuel D. Phillips
103 N. Parkerson Ave.
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit

- N. Zeus Crowley, LLC
Yaser Balbeisi
521 N. Parkerson Ave.
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- O. Tobacco Plus #14
John Cody Gielen
1563 N. Parkerson Ave.
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- P. More 4 Less #99
Jas Singh
726 E. 2nd Street
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- Q. Bayou Bend Golf Club
Randy J. Nickel
427 W. Hoyt Avenue
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- R. Sassy's Daiquiris
Tiffanie Banks
108 E. Mill Street
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit
- S. Korkys Food Mart
Jennifer Krueger
1122 N. Western Ave.
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- T. Super 1 Foods #639
2004 N. Parkerson Ave.
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit
- U. City Bar of Crowley
Chad Monceaux
123 E. 1st Street
2022 Class A Retail Beer Permit
2022 Class A Retail Liquor Permit

Mayor Monceaux opened the floor for discussion. Alderman Jeff Cavell made a motion to amend to extrapolate I from the global list and vote on it separately. The motion was seconded by Alderman Samuel Reggie. Alderman Vernon Martin questioned the need to vote on item I separately. Alderman Cavell explained not all businesses requesting licenses were equal, based on the reports from the Crowley Police Department. He stated that reports show that the police department is responding to calls at the business in item I (Fat Boy Inc.), every 54 hours. There being no further remarks from the Council. The motion to amend was submitted to a voice vote; Alderman Samuel Reggie abstained; the motion carried. A motion was offered by Brad Core to approve the global list as amended. The motion was seconded by Alderman Clint Credeur. The mayor opened the floor for discussion. Alderman Clint Credeur questioned the Chief if he had any others he would like to vote on separately. Police Chief Jimmy Broussard stated that he has spoken to the business owner and explained that ATC has also meet with the business owner regarding the concerns for the numerous calls. He stated the business owner acknowledged the issues and has been dealing with the issues as they arise. (Inaudible comments – unable to transcribe). Alderman Cavell mentioned possibly

coming up with a grading system to help determine eligibility. There being no further remarks from the Council. The motion having been submitted to a voice vote; Alderman Samuel Reggie abstained; the motion carried.

A motion was offered by Alderman Brad Core and seconded by Alderwoman Kim Stringfellow to approve the new beer and liquor licenses, to-wit:

- I. Fat Boy Inc. (d/b/a Fat Boy)
Samir M. Abdulla
324 W. 2nd Street
2022 Class B Package Beer Permit
2022 Class B Package Liquor Permit

Mayor Monceaux opened the floor for discussion. Alderman Core stated there are many concerns at this location but wanted to confirm that not approving the liquor license was the right action to take or should the council revoke the occupational license. City Attorney Tom Regan stated that if a business is not complying with the litter ordinance and other violations that are related to the liquor license. He stated that if any business is becoming a nuisance, or continues to be a nuisance, the council has the authority to deny their application for a liquor license. He emphasized that it is more difficult to take a license away after it has been issued, and that now is the time to consider the issues occurring at this establishment. Alderwoman Stringfellow questioned if the establishment could come back to the council next month for approval if it did not happen tonight. Mayor Monceaux confirmed. Alderman Martin suggested that the council provide the owner the opportunity to come to the council next month or allow the chief to talk to the business owner. He suggested that the council should accept Police Chief Broussard's recommendation. Alderman Cavel stated he received the list of renewals last week and requested the report then. Alderman Core offered a motion to amend the original motion to table the approval of the new beer and liquor license, seconded by Alderwoman Stringfellow. Alderman Credeur stated that the business owner and the chief would have time to come back to the council next month, whether they denied the application or tabled it. Mayor Monceaux clarified that if the council voted to deny the application, the business owner would have to submit a new application and fees, however; if it is tabled, it can be brought up again at the next meeting. There being no further remarks from the Council. A motion was offered by Brad Core to table this item until next month. The motion was seconded by Alderwoman Kim Stringfellow. The motion having been submitted to a voice vote; Alderman Samuel Reggie abstained; the motion carried.

A motion was offered by Alderman Brad Core and seconded by Alderman Vernon Martin to authorize a Resolution of the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, ordering and issuing a Rule to Show Cause to set a Public Hearing for Condemnation of Property situated on Lot 10 of Block 4 of Walker Addition, bearing a municipal address of 316 Spann Avenue, Crowley, Louisiana, owned by Kenneth W. Corumia and Edwina Wilridge Corumia. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the resolution carried unanimously.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA,
ORDERING AND ISSUING A RULE TO SHOW CAUSE FOR
CONDEMNATION OF PROPERTY.**

WHEREAS, the City Inspector has notified the Mayor and Board of Aldermen of a violation(s) of the Building and Safety Codes of the City of Crowley; and

WHEREAS, Notice of Violations has been issued to the property owners, Kenneth W. Corumia and Edwina Wilridge Corumia c/o Betty Dugas, by the City Inspector's office dated August 10, 2021, via Certified Mail Return Receipt No. 70210950000196862596 for repairs and/or demolition to be made of the improvements situated on Lots 10 of Block 4 of Walker Addition to the City of Crowley bearing a municipal address of 316 Spann Avenue, Crowley, Louisiana, which notice was received by Betty Dugas on September 13, 2021 as evidenced by the US Postal Service tracking website; and

WHEREAS, Betty Dugas, sibling of one of the property owners, contacted the City Inspector's office and advised that the property owners are deceased, there are no successions opened at this time and that she and another sibling do not intend on repairing and/or demolishing the building/structure located on the property; and

WHEREAS, considering the intentions of the deceased owners' siblings, the City Inspector has requested a public hearing for the condemnation of the said property; and

WHEREAS, Glen E. Howie, Attorney-at-Law, was appointed to represent the unopened successions of the deceased property owners, Kenneth W. Corumia and Edwina Wilridge Corumia, by Order of the Honorable Tim Monceaux, Mayor of the City of Crowley, on October 13, 2021, a certified copy which is attached hereto and made part hereof;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that the Notice of Rule to Show Cause should be issued to the unopened successions of Kenneth W. Corumia and Edwina Wilridge Corumia for a public hearing to show cause why the improvements on the property situated on Lot 10 of Block 4 of Walker Addition to the City of Crowley bearing a municipal address of 316 Spann Avenue, Crowley, Louisiana, should not be condemned, to be held by the Mayor and Board of Aldermen on the 10th day of November, 2021, in regular session at 6:00 o'clock p.m. and that said notice be properly recorded and served upon Glen Howie as the appointed attorney on behalf of the deceased property owners pursuant to law;

THUS DONE AND ADOPTED in regular session duly convened on the 13th day of October, 2021, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

A motion was offered by Alderman Brad Core and seconded by Alderman Vernon Martin to authorize a Resolution of the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, introducing an ordinance to amend and re-enact Section 14-23(c) of Article II of Chapter 14 of the Code of Ordinance of the City of Crowley, Acadia Parish, Louisiana, to designate East Third Street and North Avenue I, East Third Street and North Avenue J, East Fourth Street and North Avenue I and East Fourth Street and North Avenue J as four (4) way Stop Intersections; to repeal all ordinances or parts of Ordinances contrary thereto or in conflict therewith; and to provide for all matters relative thereto. Mayor Monceaux opened the floor for discussion. Alderman Core stated that Chief Broussard submitted a written report finding the need for the 4-way stop signs. A copy of the Chief's report was provided to all Council members. There being no remarks from the Council. The motion having been submitted to a voice vote; Alderwoman Kim Stringfellow and Alderman Samuel Reggie voted nay; the resolution carried.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA,
INTRODUCING A PROPOSED ORDINANCE AND CALLING
FOR A PUBLIC HEARING CONCERNING SAME.**

WHEREAS, an ordinance has been proposed to be adopted by the Board of Aldermen of the City of Crowley; and

WHEREAS, the proposed ordinance must be introduced by its title; and

WHEREAS, a public hearing must be held prior to its adoption; and

WHEREAS, the title of the proposed ordinance must be published in the official journal and the notice shall provide the time and place where the Board will consider its adoption;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, that the following ordinance be and it is hereby introduced for consideration at the next regular meeting of the Mayor and Board of Aldermen, to-wit:

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF ARTICLE II OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, TO DESIGNATE EAST THIRD STREET AND NORTH AVENUE I, EAST THIRD STREET AND NORTH AVENUE J, EAST FOURTH STREET AND NORTH AVENUE I AND EAST FOURTH STREET AND NORTH AVENUE J AS FOUR (4) WAY STOP INTERSECTIONS; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen that the City Clerk shall publish the following notice in the Crowley Post Signal:

NOTICE OF PROPOSED ADOPTION OF ORDINANCE
AND PUBLIC HEARING

The Board of Aldermen of the City of Crowley shall meet on the 10th day of November, 2021, at 6:00 o'clock p.m. in the Council Chambers, 2nd Floor, Criminal Justice Building, 426 North Avenue F, Crowley, Louisiana, to consider the adoption of the following ordinance:

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF ARTICLE II OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, TO DESIGNATE EAST THIRD STREET AND NORTH AVENUE I, EAST THIRD STREET AND NORTH AVENUE J, EAST FOURTH STREET AND NORTH AVENUE I AND EAST FOURTH STREET AND NORTH AVENUE J AS FOUR (4) WAY STOP INTERSECTIONS; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

Copies of the proposed ordinance are available for a nominal fee in the office of the City Clerk, City Hall, Crowley, Louisiana.

THUS DONE AND SIGNED on this the 13th day of October, 2021.

PUBLIC BUILDINGS COMMITTEE:

A motion was offered by Alderwoman Kim Stringfellow and seconded by Alderman Clint Credeur to authorize a Resolution of the Mayor and Board of Aldermen of the City of Crowley, authorizing the Mayor to sign and submit the Cooperative Endeavor Agreement between the State of Louisiana and the City of Crowley for the planning and construction work associated with the proposed restoration and rehabilitation to the Rice Community Theatre Project (FP & C No. 50-M58-21-01). Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the resolution carried unanimously.

RESOLUTION

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF CROWLEY AUTHORIZING THE MAYOR TO SIGN AND SUBMIT THE COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE STATE OF LOUISIANA AND THE CITY OF CROWLEY FOR THE PLANNING AND CONSTRUCTION WORK

ASSOCIATED WITH THE PROPOSED RESTORATION AND REHABILITATION TO THE RICE COMMUNITY THEATRE PROJECT (FP&C No.50-M58-21-01)

WHEREAS, the City of Crowley has received funding from the State of Louisiana via the Capital Outlay Act (General Fund Non-Recurring) for the planning and construction work associated with restoration and rehabilitation to the Rice Community Theatre; and

WHEREAS, the City must enter into a Cooperative Endeavor Agreement with the State of Louisiana in order to receive said funds;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Board of Alderman of the City of Crowley that the honorable Timothy Monceaux, Mayor, is hereby authorized to sign and submit the required Cooperative Endeavor Agreement between the State of Louisiana and the City of Crowley for the planning and construction of the Restoration and Rehabilitation to the Rice Community Theatre project.

THUS DONE AND ADOPTED in regular session duly convened on the 13th day of October, 2021, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE:

A motion was offered by Alderman Samuel Reggie and seconded by Alderman Clint Cradeur to authorize approve the request of Amy Thibodeaux, President & CEO of the Acadia Parish Chamber of Commerce, for the City to co-sponsor the Chamber's 17th Annual Gumbo Cookoff to be held on Saturday, October 30, 2021, and approve the use of the parking lot at the Enterprise Center for said event. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

A motion was offered by Alderman Samuel Reggie and seconded by Alderman Vernon Martin to approve the request of Janie Morrison, Crowley Main Street Director, for the City to co-sponsor Main Street's fundraiser "A Taste of Crowley" on the evening of Thursday, November 11, 2021, at the Grand Opera House of the South. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

RESOLUTION:

A motion was made by Alderman Jeff Cavel and seconded by Alderman Vernon Martin, was duly resolved and adopted, Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the resolution carried unanimously.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING THE ADOPTION OF THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR AUDIT ENGAGEMENTS OF GOVERNMENTAL ENTITIES FOR THE FISCAL YEAR 2021

WHEREAS, the Mayor and Board of Aldermen of the City of Crowley having received notice from the Legislative Auditor of the State of Louisiana, that the Compliance Questionnaire must be completed; and

WHEREAS, the Compliance Questionnaire is a required part of a financial audit of Louisiana governmental units and quasi-public; and

WHEREAS, the legal matters contained in the questionnaire parallel those matters contained in the *Laws Affecting Louisiana Government*; and

WHEREAS, the completed Compliance Questionnaire must be given to the auditors at the beginning of the audit and tested for accuracy of the responses in the questionnaire during the course of the audit;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, in regular session, duly convened, that they do hereby adopt the Louisiana Compliance Questionnaire, dated September 29, 2021 to Kolder, Champagne, Slaven & Co, in connection with the audit of the financial statements for the year ending August 31, 2021, which questionnaire is attached to this resolution; and

BE IT FURTHER RESOLVED that they do hereby authorize the execution thereof by the Honorable Shantel Alleman, Interim City Clerk, Joan Finley, Administrative Assistant and the Honorable Tim Monceaux, Mayor of the City of Crowley.

THUS DONE AND ADOPTED in regular session duly convened on this the 13th of October, 2021 at Crowley, Acadia Parish, Louisiana.

LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Government Entities)
September 29, 2021

Kolder, Champagne, Slaven & Company, LLC
Certified Public Accountants
200 S. Main Street
Abbeville, LA 70510

In connection with your audit of our financial statements as of August 31, 2021 and for the year ended August 31, 2021 for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our system of internal control as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of August 31, 2021.

PART I. AGENCY PROFILE

1. Name and address of the organization.

City of Crowley
P. O. Box 1463
Crowley, LA 70527-1463

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

11,710 - 2020 Census

3. List names, addresses, and telephone numbers of entity officials. [Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

P. O. Box 1463, Crowley, LA 70527-1463 (337) 783-0824

Mayor: Tim Monceaux
Aldermen: Jeff Cavell, Brad Core, Clint Cradeur, Lyle Fogleman, Jr., Vernon Martin, Sammy Reggie, Steven Premeaux, Kim Stringfellow, and Byron Wilridge.
Interim City Clerk: Shantel Alleman
Administrative Asst.: Joan Finley
City Attorney: Thomas Regan

4. Period of time covered by this questionnaire:

September 1, 2020 to August 31, 2021

5. The entity has been organized under the following provisions of the Louisiana Revised Statute (s) (LSA-RS) and, if applicable, local resolutions/ordinances.

Lawrason Act

6. Briefly describe the public services provided:

Public Building, Drainage, Street Maintenance, Sewage, Police Protection, Fire Protection, Animal Control, Code Enforcement, Recreation Facilities, Public Investments, Public Records, Archives, License and Taxes, Budgeting of Revenue and Expenditures

7. Expiration date of current elected/appointed officials' terms.

December 31, 2022

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$150,000 have been publicly bid.

B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes [X] No []

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [X] No []

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [X] No []

PART IV. LAWS AFFECTING BUDGETING

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

1. We have adopted a budget for the General Fund and all special revenue funds (R.S. 39:1305).
2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the General Fund and each special revenue fund, and a budget adoption instrument that specified the chief executive's authority to make budgetary amendments without approval of the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).
3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).
4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the

- budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).
5. If required the proposed budget was made available for public inspection at the location required by R.S. 39:1308.
 6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget R.S. 39:1309.
 7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).
 8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).
 9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven-primarily federal funds-from the requirement to amend revenues.)

Yes [X] No []

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

N/A [X] Yes [] No []

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

N/A [X] Yes [] No []

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:514, 24:515, and/or 33:463.

Yes [X] No []

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [X] No []

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [X] No []

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes [X] No []

16. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:513 A.(3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [X] No []

PART VI. MEETINGS

17. We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28

Yes [X] No []

PART VII. ASSET MANAGEMENT LAWS

18. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes [X] No []

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

19. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes [X] No []

PART IX. DEBT RESTRICTION LAWS

20. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [X] No []

21. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes [X] No []

22. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

No []

Yes [X]

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

23. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes [X] No []

24. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [X] No []

25. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes [X] No []

PART XI. ISSUERS OF MUNICIPAL SECURITIES

26. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes [X] No []

PART XII. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Paris Governments

27. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.

F. Selective maintenance program, R.S. 48:755.

G. Annual certification of compliance to auditor, R.S. 48:758.

N/A Yes No

School Boards

28. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-401.

N/A Yes No

29. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

N/A Yes No

30. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report as part of their annual financial statements measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenues Sources
- Schedule 2, Education Levels of Public School Staff
- Schedule 3, Number and Type of Public Schools
- Schedule 4, Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Schedule 5, Public School Staff Data: Average Salaries
- Schedule 6, Class Size Characteristics
- Schedule 7, Louisiana Educational Assessment Program (LEAP)
- Schedule 8, Graduation Exit Examination (GEE) (Note: this schedule is no longer applicable.)
- Schedule 9, iLEAP Tests

N/A Yes No

Tax Collectors

31. We have complied with the general statutory requirements of R.S. 47.

N/A Yes No

Sheriffs

32. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.7.

N/A Yes No

33. We have complied with R.S. 33:5535 relating to the feeding and keeping of prisoners.

N/A Yes No

District Attorneys

34. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.

N/A Yes No

Assessors

35. We have complied with the regulatory requirements found in R.S. Title 47.

N/A Yes No

36. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.

N/A Yes No

Clerks of Court

37. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:501-1562.

N/A Yes No

Libraries

38. We have complied with the regulations of the Louisiana State Library.
N/A Yes No

Municipalities

39. Minutes are taken at all meetings of the governing authority. R.S. 42:7.1.
Yes No

40. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal. R.S. 43:141-146 and A.G. 86-528.
Yes No

41. All official action taken by the municipality is conducted at public meetings. (R.S. 42:11 to 42:28).
Yes No

Airports

42. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.

N/A Yes No

43. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).

N/A Yes No

44. All project funds have been expended on the project and for no other purpose (R.S. 2:810).

N/A Yes No

45. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).

N/A Yes No

Ports

46. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.

N/A Yes No

47. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).

N/A Yes No

48. All project funds have been expended on the project and for no other purpose (R.S. 34:3460).

N/A Yes No

49. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460).

N/A Yes No

50. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461).

N/A Yes No

Sewerage Districts

51. We have complied with the statutory requirements of R.S. 33:3881-4159.10.

N/A [X] Yes [] No []

Waterworks Districts

52. We have complied with the statutory requirements of R.S. 33:3811-3837.

N/A [X] Yes [] No []

Utility Districts

53. We have complied with the statutory requirements of R.S. 33:4161-4546.21.

N/A [X] Yes [] No []

Drainage and Irrigation Districts

54. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate.

N/A [X] Yes [] No []

Fire Protection Districts

55. We have complied with the statutory requirements of R.S. 40:1491-1509.

N/A [X] Yes [] No []

Other Special Districts

56. We have complied with those specific statutory requirements of state law applicable to our district.

N/A [X] Yes [] No []

The previous responses have been made to the best of our belief and knowledge.

OTHER BUSINESS:

There being no further business to come before the Council upon motion duly made by Alderman Jeff Cavell and seconded by Alderwoman Kim Stringfellow the meeting was adjourned at 7:42 p.m.


TIM MONCEAUX, MAYOR

ATTEST:


SHANTELL ALLEMAN, INTERIM CITY CLERK

Presented rough draft to Mayor on 10/14/2021 at 1:57 AM/PM.
Presented for Mayor signature on 10/25/2021 at 11:35 AM/PM.
Mayor signed & returned to City Clerk on 10/25/2021 at 2:30 AM/PM.
Publish in newspaper on _____