**VENDOR APPLICATION**

The vendor booths will be in the vicinity of the Main Platform, from First Street to Front Street. Booths must be a maximum of 10’ x 15’, and shall set up on Tuesday, February 21, 2023, before 8 a.m. One hundred ten (110) and two hundred twenty (220) voltages will be provided for the booths. You will need to bring any extension cords that you will need, any water, tables, tents, chairs, etc. The City of Crowley has exclusive right to the sale of all beer.NO hard liquor or wine shall be sold. The cost of booth space for the event is $50 for Non-Profit Vendors (a copy of your letter from the State of Louisiana designating your organization/business as Non-Profit) should accompany this application. Commercial Vendors is $100. Booths are sold on first come first serve basis. No spaces will be held. For more information call Valerie Myers at City Hall (337-788-4100).

All food vendor**s** are required to carry general liability insurance in the amount of $1 million. The City of Crowley shall be named as an additional insured. A copy of this insurance policy must accompany this application. No application will be considered without a copy of the policy. All food vendors are now required to have a least one (1) ABC type fire extinguisher in their booth.

**NAME OF VENDOR:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ITEMS SOLD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NON-PROFIT VENDOR \_\_\_\_\_\_\_\_\_\_\_ COMMERCIAL VENDOR: \_\_\_\_\_\_\_\_\_\_\_\_**

**CONTACT PERSON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AMOUNT PAID \_$\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **CASH \_\_\_\_\_\_\_\_\_\_\_\_\_\_ CHECK\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Debit/Credit are accepted.**

**Make Check Payable to: City of Crowley (Memo: Mardi Gras 2023)**

**P. O. Box 1463**

**Crowley, LA 70527-1463**

**DEADLINE FOR BOOTH APPLICATIONS IS FRIDAY, FEBRUARY 17, 2023, before NOON.**

**2023 VENDOR RULES AND REGULATIONS:**

FESTIVAL HOURS: Tuesday February, 21 10am-7pm

**BOOTHS**: BOOTH MAY BE SET UP ON Tuesday morning before 8 am.

SPACES ARE LIMITED. FIRST COME, FIRST SERVE

10’ X 15’ SPACE

**ALL BOOTH MONIES ARE NON-REFUNDABLE**

**NO REFUNDS IN THE EVENT OF RAIN OR INCLEMENT WEATHER**

**ELECTRICITY**: (2) ONE HUNDRED TEN (110) AND (1) TWO HUNDRED TWENTY (220) VOLTAGES WILL BE PROVIDED FOR THE BOOTHS.

**PROOF OF SALES TAX REGISTRATION**: A CLEARANCE OF SALES TAX MUST BE COMPLETED BY THE SALES TAX DEPARTMENT AT THE ACADIA PARISH SCHOOL BOARD OFFICE AND RETURNED TO CITY HALL WITH THE COMPLETED APPLICATION.

**PROOF OF NON-PROFIT STATUS**: A COPY OF 501C3 FORM MUST BE PROVIDED WITH COMPLETED APPLICATIONS

**CERTIFICATE OF INSURANCE**: A CERTIFICATE OF INSURANCE OF $1 MILLION IN GENERAL LIABILITY MUST BE PROVIDED WITH THE COMPLETED APPLICATION. THE CITY OF CROWLEY MUST BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE.

**FIRE EXTINGUISHERS**: EACH BOOTH MUST HAVE A FIRE EXTINGUISHER.

**WATER**: NOT AVAILABLE

**PARKING**: NO PARKING IS ALLOWED ON THE SIDE STREETS OF FIRST AND FRONT STREET. PARKING IS AVAILABLE ON OTHER SIDE STREETS ON A FIRST COME BASIS.

**LIABILITY**: ALL VENDORS AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF CROWLEY FROM ANY LIABILITY FOR PERSONAL INJURIES TO ANY PERSON OR PERSONS OR ANY DAMAGES BY REASON OF THE NEGLIGENCE OF THE VENDOR IN SALE OF THE ITEMS AND/OR THE OPERATIONS OF THE DISPLAY BOOTHS AND PARTICIPATION IN THE FESTIVAL

**APPLICATIONS DEADLINE**: **FRIDAY, FEBRUARY 17, 2023, BEFORE NOON**

**BEER SALES**: CITY OF CROWLEY HAS EXCLUSIVE RIGHTS TO THE SALE OF ALL BEER.

 NO hard liquor or wine shall be sold.