

CITY OF CROWLEY  
REGULAR MEETING  
MARCH 18, 2025

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 5:00 p.m. Tuesday the 18<sup>th</sup> day of March 2025 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Chad Monceaux presided with the following Aldermen present: Chuck Ashby (arrived after roll call), Katie Chiasson, Thompson Bradford Core, Jeff Doré, Dickie Latiolais, Vernon Martin (arrived after amendments to the agenda), Samuel J. Reggie III, Sandra Marx and Bryon K. Wilridge, Sr.

None were absent.

Alderman Bryon Wilridge gave the invocation. Mr. Steve Bandy led the Pledge of Allegiance to the flag.

**APPOINTMENTS:**

A motion was made by Alderman Brad Core and seconded by Alderman Vernon Martin to appoint Mr. Michael Landry as City Attorney effective April 1, 2025. Mayor Monceaux opened the floor for the discussion. There being no further discussion from the Council.

A roll was called with the vote as follows:

Yeas: Chuck Ashby, Katie Chiasson, Brad Core, Jeff Dore, Dickie Latiolais, Vernon Martin, Sandra Marx, Samuel Reggie and Bryon Wilridge.

Nays: None.

Absent: None.

Abstained: None.

The motion passed by a vote of 0 nays and 9 yeas. The motion was adopted.

**AGENDA AMENDMENTS:**

A motion was made by Alderwoman Sandra Marx to amend the agenda to add the approval of Change Order #1 for the Urban Park & Pavillion Project to Prestige Construction Group, LLC in the amount of \$19,953.47 and to extend the contract for an additional 16 days. to the Public Building and Grounds committee seconded by Alderman Brad Core. Mayor Monceaux opened the floor for the discussion. There being no further discussion from the Council.

A roll was called with the vote as follows:

Yeas: Chuck Ashby, Katie Chiasson, Brad Core, Jeff Dore, Dickie Latiolais, Sandra Marx, Samuel Reggie and Bryon Wilridge.

Nays: None.

Absent: Vernon Martin.

Abstained: None.

The motion passed by a vote of 0 nays, 1 absent and 8 yeas. The motion was adopted.

A motion was made by Alderman Brad Core to amend the agenda to add an appropriation of \$12,000.00 for the purchase of a used bucket truck to the Revenue and Finance Committee seconded by Alderwoman Katie Chiasson. Mayor Monceaux opened the floor for the discussion. There being no further discussion from the Council.

A roll was called with the vote as follows:

Yeas: Chuck Ashby, Katie Chiasson, Brad Core, Jeff Dore, Dickie Latiolais, Sandra Marx, Samuel Reggie and Bryon Wilridge.

Nays: None.

Absent: Vernon Martin.

Abstained: None.

The motion passed by a vote of 0 nays, 1 absent and 8 yeas. The motion was adopted.

### **READING & APPROVAL OF MINUTES:**

Alderwoman Sandra Marx moved to dispense with the reading of the February 18, 2025, Regular Council meeting seconded by Alderman Jeff Dore and duly adopted.

### **MAYOR'S REPORTS:**

Mayor presented the Sales Tax chart and User Fee chart that track the collection trend.

Mayor presented the status report of audit findings for fiscal year 2024.

Mayor presented the monthly budget-to-actual comparisons through February 28, 2025.

### **COMMITTEE REPORTS:**

#### **UTILITY COMMITTEE:**

A motion was made by Alderman Vernon Martin and seconded by Alderwoman Sandra Marx adoption of the MWPP Resolution and annual audit. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The resolution having been submitted to a voice vote; the resolution was adopted unanimously.

#### **MWPP RESOLUTION**

**WHEREAS:** The Louisiana Department of Environmental Quality requires the City of Crowley, Louisiana to perform an annual Municipal Water Pollution Prevention (MWPP) audit on its Wastewater Treatment Facility located on Conrad Road and;

**WHEREAS:** The City Engineer has prepared the attached MWPP audit and;

**WHEREAS:** The City of Crowley, Louisiana wishes to guard the public health and assure permit discharge compliance;

**NOW, THEREFORE BE IT RESOLVED THAT** the City of Crowley, Louisiana hereby informs the Louisiana Department of Environmental Quality (LDEQ) that it has set forth through the Mayor and Board of Aldermen the following actions necessary to attain and maintain permit discharge compliance contained in LPDES Permit Number LA0041254:

- 1) The City of Crowley expects to continue the rehabilitation of public leaks as needed through a smoke testing/repair process.
- 2) The City has a notification program for private leaks. Private property owners are notified of defects on their property and such repairs are monitored and cataloged.
- 3) The City has increased its efforts toward combating I/I through a \$1.647 Million construction contract recently completed for "Rehabilitation of the Sewerage Collection System" under its FY 2020-2021 LCDBG Program. This project located and repaired defects throughout the entire collection system, requiring an estimated \$250,000.00 in local funding to match the grant.
- 4) The City is under construction, using local funds coupled with American Rescue Plan Act (ARPA) funds, in a \$2.079 Million project for the "Renovation of the Existing Duckweed Pond with Modular Insulated Cover".
- 5) The City used SRF loan funds last year in a \$1.510 Million project to "Replace the Ultra-Violet Disinfection System at the Wastewater Treatment Facility".



THUS, DONE AND ADOPTED in regular session at Crowley, Acadia Parish, Louisiana, on this the 18<sup>th</sup> day of March, 2025, at which a quorum was present and acting throughout.

**ZONING & ANNEXATION COMMITTEE:**

A motion was made by Alderman Samuel Reggie and seconded by Alderwoman Sandra Marx to approve of the award of the construction contract for Lawrence Acres and VFW Drive Drainage Improvements to CO-D Construction of La, LLC at the base bid price or \$1,348,677.19. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

**PUBLIC SAFTEY COMMITTEE:**

A motion was made by Alderman Brad Core and seconded by Alderman Chuck Ashby to approve the renewal applications for 2025 Beer and Liquor Licenses, as listed below. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; Alderman Samuel Reggie recused; the motion carried.

<b><u>Renewal Applications</u></b> <b><u>Business Name</u></b>	<b><u>Applicant</u></b>	<b><u>Address</u></b>	<b><u>Licenses Applied For</u></b>
Sharon’s Grill, LLC	Terry Francis	200 Fairway Dr. Ste D	2025 Class A Retail Beer Permit 2025 Class A Retail Liquor Permit
Southside Cajun Kitchen, LLC	Todd Leonards	518 South Eastern	2025 Class A Retail Beer Permit
Cake Bar	Mardy Manuel	318 N. Parkerson Ave.	2025 Class A Retail Beer Permit

A motion was made by Alderman Brad Core and seconded by Alderman Vernon Martion to approve the new application for 2025 Beer and Liquor Licenses, as listed below. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; Alderman Samuel Reggie recused; the motion carried.

<b><u>New Applications</u></b> <b><u>Business Name</u></b>	<b><u>Applicant</u></b>	<b><u>Address</u></b>	<b><u>Licenses Applied For</u></b>
Silver Investments LLC	Nizar & Noorali Lalani	815 E. Hargrave St.	2025 Class B Package Beer Permit 2025 Class B Package Liquor Permit

**PUBLIC BUILDINGS COMMITTEE:**

A motion was made by Alderman Byron Wilridge and seconded by Alderman Samuel Reggie to approve the city co-sponsoring Acadia’s Got Talent, held by One Crowley in May 2025 and waive the rental fee for the Rice Theater. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion was carried unanimously.

A motion was made by Alderwoman Sandra Marx and seconded by Alderman Vernon Martin to approve Partial Payment #4 for the Urban Park & Pavillion Project to Prestige Construction Group, LLC in the amount of \$70, 652.45. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion was carried unanimously.

A motion was made by Alderwoman Sandra Marx and seconded by Alderwoman Katie Chiasson to approve Change Order #1 for the Urban Park & Pavillion Project to Prestige Construction Group, LLC in the amount of \$19,953.47 and to extend the contract for an

additional 16 days. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion was carried unanimously.

**COMMUNITY DEVELOPMENT COMMITTEE:**

A motion was made by Alderwoman Katie Chiasson and seconded by Alderman Vernon Martin to approve the adoption of a resolution calling for a public hearing regarding LCDBG FY 2026-2027 Public Facilities and Clearance program projects. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The resolution having been submitted to a voice vote; the resolution was adopted unanimously.

**A RESOLUTION AUTHORIZING THE CITY OF CROWLEY TO CONDUCT A PUBLIC HEARING FOR THE CITY'S FISCAL YEAR 2026-2027 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Crowley is interested in applying for a FY 2026-2027 Louisiana Community Development Block Grant; and

**WHEREAS**, the initial step in the application process is to allow for citizen participation by conducting a public hearing to share information regarding the Louisiana Office of Community Development program;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Aldermen of the City of Crowley that Chad Monceaux, Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to proceed with the conducting of a public hearing for the City of Crowley's FY 2026-2027 LCDBG program.

**THUS DONE AND ADOPTED** in regular session duly convened on this the 18<sup>th</sup> of March, 2025 at Crowley, Acadia Parish, Louisiana.

A motion was made by Alderwoman Katie Chiasson and seconded by Alderwoman Sandra Marx to approve the adoption of a resolution adopting a Citizen's Participation Plan for the LCDBG FY 2026-2027 Public Facilities and Clearance program projects. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The resolution having been submitted to a voice vote; the resolution was adopted unanimously.

**A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN RELATIVE TO THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, the City of Crowley intends to submit an application for funding under the Fiscal Year 2026-2027 Louisiana Community Development Block Grant; and

**WHEREAS**, the City is committed toward encouraging citizen participation in the planning, implementation and assessment of the Louisiana Community Development Block Grant Program; and



**WHEREAS**, the City desires to adopt a written procedure in order to be in compliance with Section 508 of the Housing and Community Development Act of 1974, as amended; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Aldermen of the City of Crowley do hereby approve and adopt the Citizen Participation Plan attached hereto and made part of this resolution in connection with the Fiscal Year 2026-2027 Louisiana Community Development Block Grant Program.

**THUS DONE AND ADOPTED** in regular session duly convened on this the 18<sup>th</sup> of March, 2025 at Crowley, Acadia Parish, Louisiana.

**REVENUE & FINANCE COMMITTEE:**

A motion was made by Alderman Dickie Latiolais and seconded by Alderwoman Sandra Marx to approve the appropriation of \$5000.00 to purchase skates for the Martin Luther King Center from Youth Recreation Operation funds. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

A motion was made by Alderman Dickie Latiolais and seconded by Alderman Jeff Dore to approve the appropriation of \$100,000 additional funds to Lawrence Acres and VFW Drive Drainage Improvements project from infrastructure fund. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

A motion was made by Alderman Dickie Latiolais and seconded by Alderwoman Sandra Marx to approve the appropriation of \$12,000 for the purchase of a used bucket truck. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The motion having been submitted to a voice vote; the motion carried unanimously.

**RESOLUTIONS:**

A motion was made by Alderwoman Sandra Marx and seconded by Alderman Vernon Martin to adopt a resolution calling for a public hearing for proposed ordinance amendment to Section 2-23 Public Records Requests Policies and Procedures and Section 2-24 Public Records Requests Fee Schedule for the purpose of establishing policies and procedures and a fee schedule to be applied to production of records in response thereto. Mayor Monceaux opened the floor for discussion. There being no remarks from the Council. The resolution having been submitted to a voice vote; the resolution was adopted unanimously.

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, INTRODUCING A PROPOSED ORDINANCE AND CALLING FOR A PUBLIC HEARING CONCERNING SAME.**

**WHEREAS**, an ordinance has been proposed to be adopted by the Board of Aldermen of the City of Crowley; and

**WHEREAS**, the proposed ordinance must be introduced by its title; and

**WHEREAS**, a public hearing must be held prior to its adoption; and

**WHEREAS**, the title of the proposed ordinance must be published in the official journal and the notice shall provide the time and place where the Board will consider its adoption;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, that the following ordinance be and it is hereby introduced for consideration and to hold a public hearing at the next regular meeting of the Mayor and Board of Aldermen, to-wit:

AN ORDINANCE TO ENACT SECTION 2-23 PUBLIC RECORDS REQUESTS POLCIES AND PROCEDURES AND SECTION 2-24 PUBLIC RECORDS REQUESTS FEE SCHEDULE FOR THE PURPOSE OF ESTABLISHING POLICIES AND PROCEDURES FOR RESPONSIDNG TO PUBLIC RECORDS REQUESTS AND A FEE SCHEDULE TO BE APPLIED TO PRODUCTION OF RECORDS IN RESPONSE THERETO; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; TO PROVIDE FOR THE PROVISIONS HEREOF TO BE SEVERABLE; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

**BE IT FURTHER RESOLVED** by the Mayor and Board of Aldermen that the City Clerk shall publish the following notice in the Crowley Post Signal:

**NOTICE OF PROPOSED ADOPTION OF ORDINANCE  
AND PUBLIC HEARING**

The Board of Aldermen of the City of Crowley shall meet in regular session on the 15th day of April, 2025, at 5:00 o'clock p.m. in the Council Chambers, 2<sup>nd</sup> Floor, Criminal Justice Building, 426 North Avenue F, Crowley, Louisiana, to hold a public hearing and to consider the adoption of the following ordinance:

AN ORDINANCE TO ENACT SECTION 2-23 PUBLIC RECORDS REQUESTS POLCIES AND PROCEDURES AND SECTION 2-24 PUBLIC RECORDS REQUESTS FEE SCHEDULE FOR THE PURPOSE OF ESTABLISHING POLICIES AND PROCEDURES FOR RESPONSIDNG TO PUBLIC RECORDS REQUESTS AND A FEE SCHEDULE TO BE APPLIED TO PRODUCTION OF RECORDS IN RESPONSE THERETO; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; TO PROVIDE FOR THE PROVISIONS HEREOF TO BE SEVERABLE; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

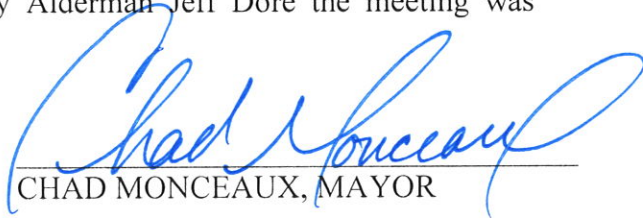
Copies of the proposed ordinance are available for a nominal fee in the office of the City Clerk, City Hall, Crowley, Louisiana.

**THUS, DONE AND SIGNED** on this the 18th day of March, 2025.

/s/ Shantel Alleman  
SHANTEL ALLEMAN, CITY CLERK

**THUS DONE, SIGNED AND ADOPTED** in regular session duly convened at Crowley,  
Acadia Parish, Louisiana, on this the 18th day of March, 2025, at which a quorum was present and  
acting throughout.

There being no further business to come before the Council upon motion duly made  
by Alderman Brad Core and seconded by Alderman Jeff Dore the meeting was  
adjourned at 5:48 p.m.

  
CHAD MONCEAUX, MAYOR

ATTEST:

  
SHANTEL ALLEMAN, CITY CLERK

Presented rough draft to Mayor on 3/19/25 at 11:00 AM/PM.

Presented for Mayor signature on 3/19/25 at 4:00 AM/PM.

Mayor signed & returned to City Clerk on \_\_\_\_\_ at \_\_\_\_\_ AM/PM.

Publish in newspaper on \_\_\_\_\_