



City of Crowley  
Public Records Request  
*Louisiana Revised Statutes  
44:32 D*

MAIL APPLICATIONS TO:  
City of Crowley  
Attention: Custodian of Records  
425 North Parkerson Avenue  
P. O. Box 1463  
Crowley, LA 70527  
Telephone: 337-788-4100  
Fax: 337-788-4146  
This request may be emailed to:  
Shantel.alleman@crowley-la.com

I, hereby request, (circle one), (a) copy (b) view, the following document of record. Examination of records must be conducted during regular office hours. (Please list separately)

**Please Print or Type**

**Requestor's Information**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

Under Louisiana Revised Statutes 44:32 D a custodian of records in case of question as to whether it is a Public Record, shall within three (3) business days excluding Holidays notify in writing the person making such request of his determination and reason thereof.

**Authorization**

Name	Address	
Signature X	Date (mm/dd/yyyy)	Phone #

*A signature is not required if the request is submitted electronically*

**FOR OFFICE USE ONLY**

CITY CLERK:	Date (mm/dd/yyyy)
ASSIGNED TO:	Date (mm/dd/yyyy)